



## **BOARD OF COUNTY COMMISSIONER'S MEETING**

**Monday, August 21<sup>st</sup>, 2023**

**224 Seminary Street**

**Kenansville, N.C. 28349**

- 6:00 p.m.** Meeting Called to Order
- Invocation
- Pledge of Allegiance
- Approval of Meeting Agenda
- Approval of Minutes – Regular Meeting held on August 7<sup>th</sup>, 2023 **(A)**

### **REGULAR MEETING AGENDA**

#### **CONSENT AGENDA**

1. Budget Amendment Journal Entry Report **(B)**
2. Tax and Solid Waste Releases-- #20496 - #20509 **(C)**
3. Bad Debt and Deceased Write Offs for Duplin County Health Department for the Month of July 2020 **(D)**
4. Bad Debt and Deceased Write Offs for Duplin County Emergency Medical Services Through July 2013 **(E)**
5. Agreement for the Protection, Development and improvement of Forest Lands in Duplin County Between North Carolina Department of Agriculture and Consumer Services and Duplin County and Authorize County Manager to Sign. **(F)**

### **ITEMS TO BE MADE PART OF MINUTES**

- Administrative Budget Amendment Journal Entry Report **(G)**

### **REGULAR AGENDA ITEMS OF BUSINESS**

- 6:05 p.m.** Public Comments (limited to three (3) minutes per speaker)
- 6:15 p.m.** Melissa Kennedy, E-911 Project Coordinator
- Conduct a Public Hearing Regarding a Request from Ronald Gregory Brown to Name a Lane in Kenansville Township **(H)**
- Request a Public Hearing be Scheduled Regarding a Request from Harry Dorsey to Name a Lane in Island Creek Township **(I)**

- 6:25 p.m.** Angel Venecia, Transportation Director  
Request to Correct the Public Hearing Date to Receive Public Comments on FY25 5311  
Admin and Capital Grant Funding **(J)**
- 6:30 p.m.** Joe Newburn, Animal Control Supervisor  
Request to Approve a Contract with Veterinary Medical Center of Teachey, NC and a  
Contract with Warsaw Animal Hospital **(K)**
- 6:35 p.m.** Laura Jones, Library Director  
Request to add the Albertson Community Library to the Duplin County Public Library  
System **(L)**

**CLOSED SESSION**

**Legal Matters NCGS 143-318.11 (a) (3)**

**FYI**

Town of Magnolia Tax Releases **(M)**  
Town of Calypso Tax Releases **(N)**

**REPORTS (O)**

Airport – July 2023  
Building Inspections – July 2023  
Soil & Water – July 2023  
Tourism – July 2023

**ADJOURN**

**Motion to adjourn until Tuesday, September 5<sup>th</sup>, 2023 at 6:00 p.m. for a Commissioners Meeting  
at the Administrative Building located at 224 Seminary Street in Kenansville, N.C.**





**BOARD OF COUNTY COMMISSIONER'S MEETING**

**Monday, August 21<sup>st</sup>, 2023**

**224 Seminary Street**

**Kenansville, N.C. 28349**

**COMMISSIONER'S INFORMATION BULLETIN**

**TO:** Commissioner Branch  
Commissioner Dowe  
Commissioner D. Edwards  
Commissioner Garner  
Commissioner J. Edwards

**FROM:** Jaime W. Carr/Clerk to the Board

**DATE:** Monday, August 21<sup>st</sup>, 2023

**SUBJECT:** Commissioner's Meeting

1. Meeting Called to Order by Chairman D. Edwards
2. Invocation given by \_\_\_\_\_
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of agenda for tonight's meeting. Members of the Board and/or the County Manager/Clerk to the Board may request to make any changes or additions to the proposed agenda.

**RECOMMENDED MOTION:** Motion to approve the meeting agenda.

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

5. Approval of Minutes – Regular Meeting held on August 7<sup>th</sup>, 2023 (A)

**RECOMMENDED MOTION:** Motion to approve the minutes of the August 7<sup>th</sup>, 2023 Board of Commissioners meeting as presented.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_ Carried \_\_\_\_\_

**REGULAR MEETING AGENDA**

**CONSENT AGENDA**

1. Budget Amendment Journal Entry Report (B)
2. Tax and Solid Waste Releases-- #20496 - #20509 (C)
3. Bad Debt and Deceased Write Offs for Duplin County Health Department for the Month of July 2020 (D)
4. Bad Debt and Deceased Write Offs for Duplin County Emergency Medical Services Through July 2013 (E)
5. Agreement for the Protection, Development and Improvement of Forest Lands in Duplin County Between North Carolina Department of Agriculture and Consumer Services and Duplin County and Authorize County Manager to Sign. (F)

**RECOMMENDATION:** Motion to approve the consent agenda.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_ Carried \_\_\_\_\_

**ITEMS TO BE MADE PART OF MINUTES**

- Administrative Budget Amendment Journal Entry Report (G)

**AGENDA**

1. Public Comments (limited to three (3) minutes per speaker)
2. Ms. Melissa Kennedy, E-911 Addressing Project Coordinator, will appear before the Board to conduct a public hearing regarding a request from Ronald Gregory Brown to name a lane at 350 Cools Springs Road; Magnolia, NC; Kenansville Township: Pickett Lane in accordance with the Duplin County Addressing and Road Naming Ordinance. (H)

**RECOMMENDATION:** Motion to approve the request from Ronald Gregory Brown to name a lane at 350 Cools Springs Road; Magnolia, NC; Kenansville Township: Pickett Lane, in accordance with the Duplin County Addressing and Road Naming Ordinance.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_ Carried \_\_\_\_\_

3. Ms. Melissa Kennedy, E-911 Addressing Project Coordinator, will appear before the Board to request a public hearing be scheduled for September 18<sup>th</sup>, 2023 to receive public comments regarding a request from Harry Dorsey to name a lane in the 200 Block of HC Powers Road, Wallace, NC; Island Creek Township: Lois Lane in accordance with the Duplin County Addressing and Road Naming Ordinance. **(I)**

**RECOMMENDATION:** Motion to schedule a public hearing on September 18<sup>th</sup>, 2023 to receive public comments regarding a request from Harry Dorsey to name a lane in the 200 Block of HC Powers Road, Wallace, NC; Island Creek Township: Lois Lane in accordance with the Duplin County Addressing and Road Naming Ordinance

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_ Carried \_\_\_\_\_

4. Ms. Angle Venecia, Public Transportation Director, will appear before the Board to make a correction to the date of a public hearing that was approved at the August 7<sup>th</sup>, 2023 Board Meeting. At the August 7<sup>th</sup>, 2023 Board meeting, a public hearing was requested on behalf of Duplin County Public Transportation regarding the FY25 5311 Admin and Capital Grant submission to fund the public transportation system. The hearing date requested was September 7<sup>th</sup>, 2023, however the correct hearing date should be September 5<sup>th</sup>, 2023. **(J)**

**RECOMMENDATION:** Motion to approve the public hearing date for the FY25 5311 Admin and Capital Grant submission be changed from September 7<sup>th</sup>, 2023 to September 5<sup>th</sup>, 2023.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ For \_\_\_\_\_ Against \_\_\_\_\_ Carried \_\_\_\_\_

5. Mr. Joe Newburn, Animal Services Supervisor, will appear before the Board to request approval of two (2) contracts. One contract is between Duplin County and Veterinary Medical Center of Teachey, NC for spaying and neutering services for the period of August 21, 2023 through June 30, 2024. The second contract is between Duplin County and Warsaw Animal Hospital for small animal care for the period of July 1, 2023 through June 30, 2024. **(K)**



**RECOMMENDATION:** Motion to approve the contract between Duplin County and Veterinary Medical Center of Teachey, NC for spaying and neutering services for a period of August 21, 2023 through June 30, 2024 and a contract between Duplin County and Warsaw Animal Hospital for small animal care for the period of July 1, 2023 through June 30, 2024 and authorize the Chairman to sign.

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

6. Laura Jones, Library Director, will appear before the Board to request to invite the Albertson Community Library to the Duplin County Public Library System (DCPL) at the recommendation of the Library Advisory Board. With the loss of the paid position for the Magnolia Library, Ms. Jones was forced to close this branch. In an effort to bring library services to the Northeastern corner of Duplin County, she would like to bring the Albertson Community Library into the county's system. This is an important community hub and has a supportive patron base. DCPL could bring much-needed access to color copying and faxing services in this remote area. Their book patrons would have access to our Cardinal Consortium resources (over 48 participating libraries across the state) in addition to an updated collection housed on-site. The current Magnolia collection would be moved to the Albertson Community Library to replace the dilapidated collection that is comprised of mostly donations. The Albertson Community Library is located 15+ miles from our Beulaville and Kenansville Branches and 23 miles from our Faison Branch. Citizens in this area sometimes use the Pink Hill Library across the Lenoir Co line. Adding this library would not impact the county's budget. A Memorandum of Agreement would be signed by both parties to continue the current method of operation for five (5) years. The library board of the Albertson Library would continue to pay one (1) employee for four (4) hours of coverage on Saturday and the normal hours Monday and Wednesday 4:00p.m. – 7:00 p.m. would be manned by volunteers as usual. (L)

**RECOMMENDATION:** Motion to invite the Albertson Community Library to join the Duplin County Public Library System; authorize the Library Director, Ms. Laura Jones, to enter into a Memorandum of Agreement with Albertson Community Library Board upon approval of the county attorney; and authorize moving the current collection of books from Magnolia Library to the Albertson Community Library.

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

### **CLOSED SESSION**

#### **Legal Matters NCGS 143-318.11 (a) (3)**

Motion to go out of regular session and into closed session for legal matters pursuant to NCGS 143-318.11 (a) (3)

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_



Motion to go out of closed session and back into open session.

**Motion**\_\_\_\_\_ **2nd**\_\_\_\_\_ **For**\_\_\_\_\_ **Against**\_\_\_\_\_ **Carried**\_\_\_\_\_

**FYI**

Town of Magnolia Tax Releases (**M**)

Town of Calypso Tax Releases (**N**)

**REPORTS (O)**

Airport – July 2023

Building Inspections – July 2023

Soil & Water – July 2023

Tourism – July 2023

**ADJOURN**

**Motion to adjourn until Tuesday, September 5<sup>th</sup>, 2023 at 6:00 p.m. for a Commissioners Meeting at the Administrative Building located at 224 Seminary Street in Kenansville, N.C.**

**Motion**\_\_\_\_\_ **2nd**\_\_\_\_\_ **For**\_\_\_\_\_ **Against**\_\_\_\_\_ **Carried**\_\_\_\_\_



## **BOARD OF COUNTY COMMISSIONER'S MEETING**

**Monday, August 7<sup>th</sup>, 2023**

**224 Seminary Street**

**Kenansville, N.C. 28349**

The Duplin County Board of Commissioners met at 6:00 p.m. on Monday, August 7<sup>th</sup>, 2023 in the Commissioners Room located at 224 Seminary Street, Kenansville, NC.

Present: Commissioners Dexter B. Edwards; Elwood Garner; Jesse L. Dowe, III; and Justin Edwards.

Present Via Telephone: Commissioner Wayne Branch

Also Present: Mr. George Wood, Interim County Manager/Clerk to the Board; Ms. Jaime W. Carr, Clerk to the Board; Mr. Tim Wilson, County Attorney; and Ms. Chelsey Lanier, Interim Finance Officer.

### **Call to Order**

The meeting was called to order by Chairman Edwards.

### **Invocation and Pledge of Allegiance**

Invocation was given by Warsaw Town Mayor, Reverend A.J. Connors. The Board then led those in attendance in the pledge of allegiance to the flag of the United States of America.

### **Approval of the Meeting Agenda**

Chairman Edwards asked if the members of the Board approved the proposed meeting agenda and if any member or the County Manager or Clerk to the Board wished to make any changes or additions to the agenda. Ms. Jaime W. Carr, Clerk to the Board, requested to add Ms. Donna Brown, Water Department Director, to the regular agenda to request the adoption of the 2022 Local Water Supply Plan.

Motion was made by Commissioner Branch, seconded by Commissioner Garner, carried unanimously to approve the meeting agenda with the requested additions made by the Clerk to the Board.

### **Approval of the Minutes – Governing Body**

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously to approve the minutes of the July 17<sup>th</sup>, 2023 Board of Commissioners meeting as presented.

## **REGULAR MEETING AGENDA**

### **CONSENT AGENDA**

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards carried unanimously to approve the consent agenda which consisted of: Budget Amendment Journal Entry Report; Tax and Solid Waste Releases-- #20440 - #20495.

### **ITEMS TO BE MADE PART OF MINUTES**

Administrative Budget Amendment Journal Entry Report

### **AGENDA**

### **Public Comments**

Ms. Lauren Carver. Founder of Pawject North Carolina, appeared during public comments to discuss Duplin County Animal Services. Ms. Carver stated that Pawject NC helps with improvements to local shelters to be more effective. She stated that she visited the Duplin County Animal Shelter back in May and when she first entered the shelter the employee was on her phone and all she got from the employee was a “Hi”. She stated she told the employee she was interested in walking some of the dogs or playing with the cats. She also told the employee that she would like to take photos and videos to help try get the animals adopted by promoting them and their personalities on social media. Ms. Carver stated that she was informed that she could put in an application for each animal she was interested in and one would be brought out to her one a time, that she couldn’t handle the animals, and she was also never informed about a volunteer program. Ms. Carver asked if she could do a walkthrough and was told she could not go back to see the animals and that cell phones were prohibited opposite of what county leaders have assured citizens in the past. Ms. Carver then asked if she could speak to the shelter supervisor to discuss her organization and ways they wanted to help the shelter improve adoption rates. She was told he was not available and neither was anyone else. Ms. Carver then asked if she could leave her contact information to which she did. Ms. Carver stated she was not even told to have a good day upon leaving. She then stated that she told that employee to have a good day and she only got a “mhm” in response. She said that had she been any other citizen, she



would have never returned there or wanted to volunteer! Ms. Carver said she had never been to a shelter where citizens could not walk through the shelter, walk the dogs or play with the cats because most shelters are grasping at anyone that is interested. After more research, she stated she had spoken with Mr. Newburn by phone in June, told him the situation was getting critical and that she wanted to help prevent disaster. Ms. Carver has been working with the public pleading with them to let her organization, along with Duplin County Animal Services, come to a resolution. She said that she had made every attempt to resolve these issues. Ms. Carver stated that it was made very clear by Animal Advisory Board Chair, Cathi Hale and her unwarranted hostile and unprofessional behavior during their meeting that there was minimal interest in making anything better at Duplin County Animal Services because you, the commissioners, the "good ole boys club" as she described, would likely not allow it. Ms. Hale also informed Ms. Carver that if she came into this building with named citizens that she wouldn't even be allowed in the building. She stated that these named citizens were not even who reached out to her organization, they were witnesses to problems that came forward along the way. Ms. Carver stated that Ms. Hale interrupted every sentence, even went as far as to yell at her, told her she was taking her anger and frustration out on her, and disrupted any forward conversation between Supervisor Newburn and herself for resolution, whom was very professional. Ms. Carver stated that she has had nothing but productive and positive experiences with Supervisor Newburn. She stated that she does not believe the Animal Advisory Board runs animal services here, but you would think Ms. Hale ran the whole county. She stated that everything citizens have said about Duplin County and its problems have been 1000% correct. Ms. Carver stated that she came here tonight as a last effort to offer information and structure that can help right some of these wrongs, give the public renewed confidence in the agency, and offer this county the support it desperately needs to have a successful program. Ms. Carver stated that indebted with a new facility, the county cannot afford for it to fail over simple problems that have simple and obtainable solutions.

Ms. Holly Matthis appeared during public comments to discuss a project she is starting called the "Outlaw Garden" project. Ms. Matthis stated that the 2022 Duplin County Community Needs Assessment showed that the top two (2) quality of life issues that the County faces are Poverty and Substance Abuse. She also stated the crucial priority that demands the utmost attention over the next three (3) years is Mental Health. Ms. Matthis stated that she is the granddaughter of Norma Jean Outlaw and has inherited a piece of land known in Duplin County as "Outlaw's House and Store" on Summerlins Crossroads Road and this land has been recognized by the North Carolina Department of Transportation and is eligible for the National Register of Historical Places. Ms. Matthis stated that she would like to use this property to establish a garden where the youth of Duplin County can reconnect with their roots through gardening, bee keeping, and other nature related activities. She feels as if our society today has taken us away from nature. Ms. Matthis feels that nature has many benefits such as it rejuvenates attention, reduces stress, fosters self-discipline and even enhances academic engagement and motivation. She stated that nature also helps elevate happiness, and mental well-being, while alleviating a risk of mental illness such as depression and anxiety. She believes that this project can pave the way for a brighter future for our youth, free from addiction and ebbing quality of life. Ms. Matthis stated that "Outlaw's Garden" is a non-profit organization to help address poverty and has the potential to elevate the quality of life in our county. Ms. Matthis asked the Board for financial support to help with this project.



## **End Public Comments**

Ms. Donna Brown, Water Department Director, appeared before the Board to request the adoption of the 2022 Local Water Supply Plan. The Local Water Supply Plan is prepared every year and submitted to the State. Every five (5) years the plan must be adopted by the local Board of County Commissioners pursuant to NCGS § 143-355(1). The 2022 Local Water Supply plan has been reviewed and contains all the information to meet the requirements. A Resolution for Approving Local Water Supply Plan for Duplin County Water must also be adopted.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to adopt the 2022 Local Water Supply Plan.

Ms. Angel Venecia, Public Transportation Director, appeared before the Board to request a public hearing be scheduled for September 7<sup>th</sup>, 2023 to receive public comments on the FY 25 5311 Admin and Capital Grant submission to fund the public transportation system.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to schedule a public hearing on September 7<sup>th</sup>, 2023 to receive public comments on the FY 25 5311 Admin and Capital Grant submission to fund the public transportation system.

Ms. Angle Venecia, Public Transportation Director, appeared before the Board to request approval of the increased local share for the 5339(b) Discretionary Award grant totaling \$804,034.00 and to authorize the Chairman to sign the Local Share Certification for Funding. The North Carolina Department of Transportation has announced that the amount awarded to Duplin County for the Section 5339(b) discretionary grant to build a new transportation facility has been increased again from \$3,020,171.00 (\$2,416,137.00 federal and \$604,034.00 local) to \$4,270,171.00 (\$3,416,137.00 federal and \$804,307.00 local). Therefore, a new Local Share Certification for Funding must be completed. No county money is involved in this project. All local funding will be from the Transportation Department's fund balance.

Motion was made by Commissioner Dowe, seconded by Commissioner Branch, carried unanimously, to approve the increased local share for the 5339(b) Discretionary Grant totaling \$804,034.00 and authorize the Chairman to sign the Local Share for Funding document.

Ms. Angel Venecia, Public Transportation Director, appeared before the Board to request the approval of grant agreements for FY24 Community Transportation Rural Formula Program (Section 5311) and FY24 Rural State Operating Program. Grant applications were submitted on behalf of Duplin County Public Transportation for FY24 Federal and State Community Transportation funding for Administrative costs (Administration salaries & fringes, vehicle insurance, marketing) and also for the FY24 Rural Operating Grant that provides additional funding to assist with some operating costs. The North Carolina Department of Transportation awarded Duplin County \$254,376.00 for the FY24 Community Transportation Rural Formula Program (Section 5311) Grant and \$60,000.00 for the FY24 Rural State Operating Program Grant.

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried unanimously, to accept the FY24 Community Transportation Rural Formula Program (Section



5311) Grant Funds in the amount of \$254,376.00 and the FY24 Rural State Operating Program Grant and authorize the Chairman to sign grant agreements.

Ms. Tracey Simmons-Kornegay, Health Director, appeared before the board to request acceptance of ARPA COVID-19 School Health Team Workforce – AA 620 Funding and approval of a Memorandum of Agreement between Duplin County Health Department and Duplin County Board of Education. The Health Department has received funding in the amount of \$93,640.00. Of these funds, \$55,000.00 will be allocated the Duplin County Board of Education for school health nurse extender contracted positions. This funding will help continue collaboration with the local school health program to provide and support other school health program activities that foster healthy students who are in school and ready to learn, as well as provide COVID-19 support and response in schools.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously, to accept the ARPA COVID-19 School Health Team Workforce – AA 620 Funding in the amount of \$93,640.00.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously, to approve a Memorandum of Agreement between Duplin County Health Department and Duplin County Board of Education and allow Tracey Simmons-Kornegay, Health Director, to sign, upon MOA approval of the County Attorney.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously to authorize the necessary budget amendment.

Ms. Tracey Simmons-Kornegay, Health Director, appeared before the Board to request acceptance of Communicable Disease Pandemic Recovery – AA 546 Funding in the amount of \$132,922.00. To ensure the community's health and to achieve equitable health outcomes, the Local Health Department will expand essential public health services to control communicable diseases in their community. Services provided will include communicable disease surveillance, investigation, detection, control, reporting, and prevention activities at the local level to address the COVID-19 and other communicable disease challenges impacted by the COVID-19 pandemic.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously, to accept the Communicable Disease Pandemic Recovery – AA 546 Funding in the amount of \$132,922.00 and authorize the necessary budget amendment.

Ms. Tracey Simmons-Kornegay, Health Director, appeared before the Board to request acceptance of ELC Enhancing Detection Activities – AA 543 Funding in the amount of \$436,779.00. AA 543 provides complementary funding to the Local Health Department in order for it to leverage and build upon existing ELC infrastructure that emphasizes the coordination and critical integration of laboratories with epidemiology and health information systems, thus maximizing the public health impact of available resources. These additional resources, by law, are intended to “prevent, prepare for, and respond to coronavirus” by supporting testing, case investigation and contact tracing, surveillance, containment, and mitigation.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to accept of ELC Enhancing Detection Activities – AA 543 Funding in the amount of \$436,779.00 and authorize the necessary budget amendment.



Ms. Tracey Simmons-Kornegay, Health Director, appeared before the Board to request acceptance of ED Regional Prevention Support Teams – AA 545 Funding in the amount of \$8,508.00. This is a continuation of funding of the LTC Regional Prevention Support Teams [RPST] in each of the 10 Public Health regions (Duplin County belongs to Region 8 which is comprised of 9 counties in the southeastern portion of NC) to provide on-site infection prevention and control consultation to all types of Long-Term Care facilities. The goal of the RPSTs is to reduce the introduction of disease through on-site training and consultation with facility staff in the use of evidence-based infection control procedures consistent with applicable CDC, CMS and HHS guidance. This initiative is particularly important for residential facilities that do not typically have health care professionals on staff.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to accept the ED Regional Prevention Support Teams – AA 545 Funding in the amount of an additional \$8,508.00 and authorize the necessary budget amendment.

Ms. Tracey Simmons-Kornegay, Health Director, appeared before the Board to request acceptance of ARPA COVID-19 Public Health Regional Workforce – AA 621 Funding. The North Carolina Division of Public Health received funding from the Centers for Disease Control and Prevention (CDC) in a grant titled “CDC Crisis Response Cooperative Agreement: COVID-19 Public Health Workforce,” hereafter known as the COVID-19 PH Workforce Grant. This grant provides funding to establish, expand, train, and sustain the state, tribal, local, or territorial (STLT) public health workforce to support jurisdictional COVID-19 prevention, preparedness, response, and recovery initiatives. As part of this initiative, DPH is making available funds for the 10 regions identified by the North Carolina Association of Local Health Directors (NCALHD) to recruit, hire, and train personnel to fill critical gaps in its Public Health Infrastructure Foundational Capabilities in order to respond to the COVID-19 pandemic. The Public Health National Center for Innovations’ Public Health Leadership Forum identified 8 Foundational Capabilities of Public Health—the suite of skills, programs, and activities that must be available in state and local health departments everywhere for the health system to work anywhere. The local health departments within each region have identified a lead local health department (Lead Regional LHD) for its region to host and manage the program described in this Agreement Addendum (AA). Duplin County Health Department was chosen to be Region 8’s lead regional LHD. All capability-strengthening efforts should pay special attention to diversity, equity, and inclusion in that the Lead Regional LHDs should recruit staff who are representative of and have language competence for the communities they serve and promote diversity and inclusion when considering training and growth opportunities for all staff.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously, to accept ARPA COVID-19 Public Health Regional Workforce – AA 621 Funds in the amount of \$1,763,054.00 on behalf of Region 8’s Health Departments and approve the associated budget amendments.

Mr. Scotty Summerlin, Economic Development Director, appeared before the Board to request approval to award the contract for Project Maintenance, Construction Administration, Project Inspection, and Quality Assurance (QA) for Duplin County AirPark – Phase I to Parrish & Partners. Duplin County has previously contracted the design and engineering services for the Duplin County Airpark Improvements. The original contract did not include construction administration services which are typically added after design via additional work



authorizations. Upon completion of the design work, Parrish and Partners submits the subject contract for Board approval. Contract cost will be covered with grant proceeds sought and acquired by the Duplin County Economic Development Corporation (The Foundation).

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to award Parrish and Partners the contract for Project Management, Construction Administration, Project Inspection, and Quality Assurance (QA) Testing - Duplin County AirPark — Phase I for an amount not to exceed \$77,925.00 and authorize the Chairman to sign.

Mr. Joseph McKemey, McDavid Associates, Inc., appeared before the Board to request authorization to advertise for the Receipt of Bids for the construction of the Golden Leaf Water Supply Well Project for the Duplin County Water System. Duplin County applied for and was awarded grant funding from the Golden Leaf Foundation for the construction of a new water supply well in the WestPark Business and Industrial Park. Plans and specifications have been prepared for the construction of the WestPark water supply well. The project is ready to be advertised for the receipt of bids. A Resolution for Plan Approval and Authorization to Receive Bids FY2023-038 / 2022 Golden Leaf Water Supply Well Project must also be adopted.

Motion was made by Commissioner Branch, seconded by Commissioner Garner, carried unanimously, to authorize McDavid Associates, Inc. to advertise for the Receipt of Bids for the construction of Golden Leaf Water Supply Well Project for the Duplin County Water System and adopt a Resolution for Plan Approval and Authorization to Receive Bids FY2023-038 / 2022 Golden Leaf Water Supply Well Project and authorize the Chairman to sign same.

Mr. Joseph McKemey, McDavid Associates, Inc., appeared before the Board to request authorization to advertise for the receipt of bids for the construction of the USDA Water Supply Well Project test well for the Duplin County Water System. The USDA desires the construction of a test well before funding application is submitted. The test well will determine if the site is feasible for a water supply well, water quality and well capacity. The test well is ready to be advertised for the receipt of bids.

Motion was made by Commissioner Branch, seconded by Commissioner J. Edwards, carried unanimously, to authorize McDavid Associates, Inc. to advertise the test well for the receipt of bids for the construction of USDA Water Supply Well Project test well for the Duplin County Water System.

Ms. Annie Murrell, Social Services Director, appeared before the Board to request thirteen (13) Medicaid positions (one (1) Supervisor position, two (2) Income Maintenance Caseworker III positions, and ten (10) Income Maintenance Caseworker II positions) as a result of Medicaid Expansion. Ms. Murrell stated that if the Board wishes not to approve these thirteen (13) positions, then she would like to request seven (7) Income Maintenance Caseworker II positions. The Department of Health and Human Services (DHHS) released a "go-live" date for Medicaid Expansion effective 10/1/2023. DHHS has projected that Duplin County will receive 7,002 potentially eligible Medicaid cases. There are currently seventeen (17) Income Maintenance Caseworkers averaging 850 cases each. To keep up with the caseload volume, Ms. Murrell's staff is currently working overtime, therefore earning comp time. The current staff will not be able to handle the influx of cases as a result of expansion. Waiting to hire staff will have a



negative impact on the county/agency such as a delay in citizens receiving benefits, the agency not meeting state requirements which could result in a state take-over, case errors resulting in a payback, losing staff to neighboring counties with a smaller caseload size, etc. It takes four (4) to six (6) months from the interview process to train a new hire before an inexperienced worker would be able to work a caseload independently. The county's portion of Medicaid eligibility position is 25% of the staff salary. The county received \$66,079.00 in Continuous Coverage Unwinding (CCU) funds in May 2023, which is to be used for Medicaid Expansion only. Factoring the CCU money received in May 2023, to fund the 13 positions will cost the county \$112,494.29 for the first year. If 7 positions are granted it would cost the county \$27,287.89 for the first year. After the implementation of Medicaid Expansion, DHHS will receive \$1.667M to be allocated to all 100 counties for expansion. A projected allocation amount of \$16,669 per month will be allocated to Duplin County.

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards to approve the addition of seven (7) Income Maintenance Caseworker II Medicaid positions for Duplin County DSS.

Motion was made by Commissioner Dowe, seconded by Commissioner Branch to amend Commissioner Garner's motion to instead approve the addition of thirteen (13) Medicaid positions total – one (1) Supervisor position, two (2) Income Maintenance Caseworker III positions, and ten (10) Income Maintenance Caseworker II positions. After discussion on the Motion to Amend, a vote was taken with three (3) in favor (D. Edwards, W. Branch, J. Dowe) and two (2) opposed (E. Garner, J. Edwards)

Following discussion of the amended Motion, J. Dowe modified the wording of his Motion to read: Motion to approve the addition of thirteen (13) Medicaid positions for DSS – one (1) Supervisor position, two (2) Income Maintenance Caseworker III positions, and ten (10) Income Maintenance Caseworker II positions, contingent upon the County being allocated funding of \$16,669 per month by NCDHHS. Wayne Branch confirmed his seconding of the reworded Motion. After further discussion, vote was taken with four (4) in favor (D. Edwards, W. Branch, J. Dowe, E. Garner) and one (1) opposed (J. Edwards) – Motion passed

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to leave open session and enter into a closed session for Legal Matters pursuant to NCGS §143-318 (a) (3).

Motion was made by Commissioner Branch, seconded by Commissioner Garner, carried unanimously, to leave closed session and return to open session.

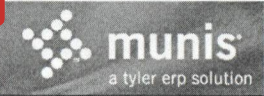
Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously, to adjourn until Monday, August 21<sup>st</sup>, 2023 at 6:00 p.m. for a Commissioners Meeting at the Administrative Building located at 224 Seminary Street in Kenansville, N.C.

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Jaime W. Carr  
Clerk to the Board

DRAFT

Duplin County, NC



BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
ACCOUNT		LINE DESCRIPTION		EFF DATE		BUDGET		CHANGE		ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2024	02	230	08/22/2023		BUA 082123C	1	2			
1	23	39969		OPIOID SETTLEMENT	FUND BALANCE APPROPRIATED		.00	-65,818.18	-65,818.18	
	23-00-0000-0000-000	39969			Carry fwd unspent res 5-15-23	08/22/2023				
2	23	44009		OPIOID SETTLEMENT	Grant Expense		.00	65,818.18	65,818.18	
	23-00-0000-0000-000	44009			Carry fwd unspent res 5-15-23	08/22/2023				
** JOURNAL TOTAL								0.00		

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: chelseylanier

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2024 2	230								
BUA 23-39969						FUND BALANCE APPROPRIATED	5		65,818.18
	08/22/2023	082123C				T Carry fwd unspent res 5-15-23			
BUA 23-44009						Grant Expense	5	65,818.18	
	08/22/2023	082123C				T Carry fwd unspent res 5-15-23			
						JOURNAL 2024/02/230 TOTAL		.00	.00



BUDGET AMENDMENT JOURNAL ENTRY PROOF

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
FUND TOTAL					.00	.00

\*\* END OF REPORT - Generated by CHELSEY LANIER \*\*

# Duplin County Budget Amendment

**All amendments involving revenues must be approved by the Board of Commissioners**

	Carry forward unspent funds from FY 23
--	--

<b>Revenue code</b>	<b>Line Item Description</b>	<b>Amount</b>	<b>Expense code</b>	<b>Line Item Description</b>	<b>Amount</b>
23-39969	Fund Balance Appropriated	65,818.18	23-44009	Grant Expense	65,818.18
Total		65,818.18	Total		65,818.18

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

8/15/2023

# Agenda

DUPLIN COUNTY  
TAX AND SOLID WASTE REQUEST  
RELEASE DATE AUGUST 21, 2023

[illegible]





DUPLIN COUNTY HEALTH DEPARTMENT  
340 Seminary Street / PO Box 18  
910-296-2130

**COPY**

Date: August 9, 2023

## Bad Debt & Deceased Write off for Duplin County Health Department

Bad Debt Service Date Write Off: July 2020

Amount to be written off: \$1,865.38

PC	\$1,680.08
FP	\$85.70
IM	\$54.00
MH	\$45.60

Jacey Sumner Koenig  
Health Director

8.10.2023  
Date

Leeja Williams  
Chairman – Board of Health

8.10.23  
Date

\_\_\_\_\_  
Chairman – County Commissioners

\_\_\_\_\_  
Date

## Health Bad Debt Write Off for the month of July 2023

DOS	Balance	Prog
5/13/2020	\$29.00	PC
9/29/2014	\$15.00	AH
5/22/2020	\$2.00	PC
5/22/2020	\$3.60	PC
5/22/2020	\$31.60	PC
6/2/2020	\$0.75	MH
6/2/2020	\$8.25	MH
6/2/2020	\$36.60	MH
5/21/2020	\$4.00	PC
5/21/2020	\$7.20	PC
5/21/2020	\$63.20	PC
6/30/2016	\$60.32	PC
6/6/2017	\$5.00	PC
6/6/2017	\$9.00	PC
6/6/2017	\$59.00	PC
5/27/2020	\$5.00	PC
5/27/2020	\$9.00	PC
5/27/2020	\$79.00	PC
6/18/2020	\$5.00	PC
6/18/2020	\$9.00	PC
6/18/2020	\$18.00	PC
6/18/2020	\$39.00	PC
7/22/2020	\$2.00	PC
7/22/2020	\$3.60	PC
7/22/2020	\$18.80	PC
6/17/2020	\$2.00	PC
6/17/2020	\$3.60	PC
6/17/2020	\$31.60	PC
7/28/2020	\$15.90	PC
7/27/2020	\$2.00	PC
7/27/2020	\$3.60	PC
7/27/2020	\$4.40	FP
7/27/2020	\$49.20	PC
6/12/2020	\$63.20	FP
6/15/2020	\$7.00	FP
6/15/2020	\$11.10	FP
6/26/2020	\$2.00	PC
6/26/2020	\$3.60	PC

6/26/2020	\$49.20	PC
6/15/2020	\$2.00	PC
6/15/2020	\$13.20	PC
7/22/2020	\$5.00	PC
7/22/2020	\$9.00	PC
7/22/2020	\$79.00	PC
7/2/2020	\$2.00	PC
7/2/2020	\$3.60	PC
7/2/2020	\$26.00	PC
7/2/2020	\$31.60	PC
7/6/2020	\$2.00	PC
7/6/2020	\$3.60	PC
7/6/2020	\$31.60	PC
2/15/2016	\$5.00	AH
2/15/2016	\$6.15	AH
2/15/2016	\$10.00	AH
3/8/2016	\$31.60	AH
6/7/2016	\$2.00	PC
6/7/2016	\$3.60	PC
6/7/2016	\$10.00	PC
6/7/2016	\$56.80	PC
8/9/2016	\$5.00	PC
8/9/2016	\$57.00	PC
10/5/2016	\$2.00	PC
10/5/2016	\$3.60	PC
10/5/2016	\$20.00	PC
10/5/2016	\$31.60	PC
5/9/2017	\$2.00	PC
5/9/2017	\$3.60	PC
5/9/2017	\$31.60	PC
6/21/2017	\$2.00	PC
6/21/2017	\$63.20	PC
10/12/2017	\$2.00	PC
10/12/2017	\$3.60	PC
10/12/2017	\$10.00	PC
10/12/2017	\$31.60	PC
2/9/2018	\$5.00	PC
2/9/2018	\$8.00	PC
2/9/2018	\$9.00	PC
2/9/2018	\$10.00	PC
2/9/2018	\$25.00	PC
2/9/2018	\$79.00	PC



5/10/2018	\$2.00	PC
5/10/2018	\$3.60	PC
5/10/2018	\$31.60	PC
8/8/2018	\$2.00	PC
8/8/2018	\$3.60	PC
8/8/2018	\$10.00	PC
8/8/2018	\$22.80	PC
11/8/2018	\$5.00	PC
11/8/2018	\$9.00	PC
11/8/2018	\$25.00	PC
11/8/2018	\$79.00	PC
12/3/2018	\$22.80	PC
3/20/2019	\$2.00	PC
3/20/2019	\$3.60	PC
3/20/2019	\$31.60	PC
2/23/2018	\$3.00	PC
2/23/2018	\$3.36	PC
2/23/2018	\$5.55	PC
2/23/2018	\$6.00	PC
2/23/2018	\$9.00	IM
2/23/2018	\$30.00	PC
2/23/2018	\$45.00	IM
Total Write off	\$1,865.38	

PC	1,680.08
FP	85.70
MH	45.60
IMM	54.00

1,865.38



DUPLIN COUNTY HEALTH DEPARTMENT  
340 Seminary Street / PO Box 948  
910-296-2130

**COPY**

Date: 08/09/2023

## Bad Debt & Deceased Write off for Duplin County EMS

Bad Debt Service Date Write Off: Thru July 2013

Amount to be written off: \$468,829.54

\_\_\_\_\_  
County Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman – County Commissioners

\_\_\_\_\_  
Date



## EMS Bad Debt Write off for the Month of July 2023

Service	Balance
04/09/2004	293.58
10/16/2004	97.04
01/01/2005	43.03
03/14/2005	525.14
04/30/2005	291.42
06/01/2005	146.00
07/26/2005	398.28
01/28/2006	57.20
02/19/2006	28.00
05/04/2006	448.00
05/20/2006	413.00
06/07/2006	525.00
07/18/2006	493.00
07/28/2006	582.38
07/30/2006	297.32
08/15/2006	695.00
10/14/2006	36.82
03/16/2007	142.97
03/27/2007	111.74
04/07/2007	513.52
04/13/2007	353.23
07/31/2007	695.00
08/01/2007	512.97
08/01/2007	625.00
10/19/2007	584.96
10/23/2007	91.00
10/30/2007	314.08
10/30/2007	290.65
11/20/2007	54.37
11/30/2007	545.00
12/17/2007	705.00
12/21/2007	675.00
12/27/2007	571.00
12/30/2007	67.50
01/01/2008	469.00
01/04/2008	61.78
01/11/2008	67.14
01/11/2008	675.00
01/12/2008	615.00
01/14/2008	100.00
01/14/2008	675.00
01/18/2008	695.00
01/21/2008	705.00
01/22/2008	725.00
01/25/2008	765.00
01/27/2008	635.00
01/29/2008	645.00
02/08/2008	715.00
02/10/2008	635.00
02/12/2008	447.00
02/15/2008	665.00
02/19/2008	675.00
02/22/2008	605.00
02/23/2008	465.00
02/24/2008	797.50
02/25/2008	615.00
02/28/2008	635.00
03/03/2008	705.00
03/04/2008	675.00

03/04/2008	105.16
03/09/2008	505.00
03/09/2008	745.00
03/11/2008	465.00
03/13/2008	675.00
03/13/2008	102.60
03/14/2008	625.00
03/27/2008	615.00
03/29/2008	88.70
04/01/2008	323.02
04/01/2008	785.00
04/03/2008	495.00
04/04/2008	145.00
04/05/2008	81.41
04/07/2008	505.00
04/07/2008	535.00
04/07/2008	825.00
04/07/2008	635.00
04/08/2008	435.00
04/09/2008	465.00
04/11/2008	555.00
04/12/2008	23.74
04/12/2008	465.00
04/12/2008	475.00
04/12/2008	605.00
04/13/2008	595.00
04/14/2008	675.00
04/15/2008	606.18
04/18/2008	525.00
04/21/2008	655.00
04/21/2008	765.00
04/26/2008	735.00
04/27/2008	465.00
04/27/2008	465.00
04/29/2008	575.00
04/30/2008	585.00
05/03/2008	635.00
05/04/2008	615.00
05/05/2008	465.00
05/08/2008	525.00
05/10/2008	585.00
05/10/2008	775.00
05/13/2008	725.00
05/17/2008	725.00
05/19/2008	465.00
05/20/2008	97.46
05/23/2008	615.00
05/23/2008	705.00
05/24/2008	735.00
05/28/2008	535.00
05/28/2008	487.50
05/28/2008	575.00
06/01/2008	515.00
06/02/2008	78.67
06/03/2008	755.00
06/04/2008	224.00
06/05/2008	731.00
06/05/2008	545.00
06/05/2008	100.67
06/08/2008	102.75
06/09/2008	715.00
06/14/2008	34.08



06/15/2008	189.41
06/16/2008	575.00
06/16/2008	725.00
06/18/2008	73.93
06/21/2008	83.34
06/26/2008	705.00
06/27/2008	475.00
06/30/2008	644.62
07/02/2008	108.99
07/02/2008	393.00
07/03/2008	465.00
07/04/2008	465.00
07/06/2008	78.09
07/08/2008	495.00
07/10/2008	475.00
07/11/2008	505.00
07/12/2008	629.61
07/14/2008	595.00
07/16/2008	575.00
07/17/2008	685.00
07/18/2008	297.39
07/19/2008	99.73
07/21/2008	91.80
07/21/2008	665.00
07/23/2008	250.00
07/25/2008	685.00
07/27/2008	264.00
07/30/2008	118.24
08/01/2008	765.00
08/01/2008	825.00
08/03/2008	81.88
08/04/2008	675.00
08/05/2008	645.00
08/07/2008	99.73
08/12/2008	535.00
08/14/2008	625.00
08/17/2008	725.00
08/21/2008	240.93
08/24/2008	575.00
08/27/2008	615.00
08/29/2008	595.00
08/31/2008	565.00
09/01/2008	615.00
09/02/2008	215.50
09/03/2008	615.00
09/03/2008	605.00
09/14/2008	535.00
09/15/2008	79.89
09/16/2008	28.44
09/19/2008	647.00
09/20/2008	685.00
09/20/2008	705.00
09/22/2008	208.00
09/24/2008	350.00
09/24/2008	12.41
09/24/2008	675.00
09/29/2008	645.00
09/30/2008	475.00
10/03/2008	615.00
10/04/2008	705.00
10/04/2008	765.00
10/05/2008	385.00

10/05/2008	545.00
10/10/2008	665.00
10/11/2008	555.00
10/12/2008	415.00
10/13/2008	645.00
10/14/2008	477.50
10/14/2008	725.00
10/15/2008	62.77
10/20/2008	70.20
10/22/2008	755.00
10/22/2008	495.00
10/26/2008	715.00
10/27/2008	645.00
10/28/2008	465.00
11/02/2008	535.00
11/02/2008	465.00
11/03/2008	645.00
11/03/2008	685.00
11/07/2008	535.00
11/08/2008	665.00
11/13/2008	146.00
11/24/2008	51.26
11/28/2008	735.00
12/02/2008	765.00
12/02/2008	117.71
12/05/2008	95.65
12/06/2008	585.00
12/08/2008	111.63
12/09/2008	685.00
12/11/2008	655.00
12/17/2008	725.00
12/17/2008	775.00
12/20/2008	495.00
12/24/2008	715.00
12/25/2008	655.00
12/27/2008	765.00
12/28/2008	575.00
12/31/2008	725.00
12/31/2008	103.70
12/31/2008	665.00
01/01/2009	88.26
01/02/2009	675.00
01/04/2009	180.62
01/04/2009	545.00
01/05/2009	775.00
01/06/2009	655.00
01/06/2009	95.75
01/07/2009	465.00
01/08/2009	158.20
01/09/2009	605.00
01/09/2009	655.00
01/10/2009	665.00
01/10/2009	117.31
01/11/2009	585.00
01/13/2009	85.47
01/14/2009	675.00
01/16/2009	735.00
01/16/2009	525.00
01/16/2009	197.41
01/19/2009	495.00
01/19/2009	705.00
01/20/2009	542.40



01/20/2009	312.96
01/20/2009	352.50
01/20/2009	555.00
01/20/2009	809.43
01/21/2009	555.00
01/22/2009	435.41
01/27/2009	755.00
01/28/2009	455.00
01/28/2009	545.00
01/29/2009	475.00
01/30/2009	461.92
01/31/2009	625.00
02/04/2009	387.00
02/06/2009	-30.00
02/13/2009	525.00
02/28/2009	665.00
02/28/2009	655.00
03/01/2009	597.96
03/02/2009	470.00
03/03/2009	505.00
03/03/2009	665.00
03/03/2009	625.00
03/04/2009	442.00
03/06/2009	645.00
03/06/2009	615.00
03/07/2009	685.00
03/07/2009	515.00
03/08/2009	272.57
03/08/2009	715.00
03/10/2009	605.00
03/10/2009	551.47
03/10/2009	595.00
03/15/2009	655.00
03/15/2009	465.00
03/16/2009	715.00
03/17/2009	655.00
03/18/2009	105.75
03/18/2009	219.00
03/19/2009	106.42
03/21/2009	715.00
03/21/2009	495.00
03/22/2009	465.00
03/24/2009	745.00
03/25/2009	705.00
03/28/2009	625.00
03/31/2009	665.00
04/03/2009	575.00
04/03/2009	625.00
04/04/2009	265.68
04/05/2009	695.00
04/05/2009	115.75
04/06/2009	650.00
04/06/2009	566.94
04/07/2009	326.06
04/09/2009	425.00
04/09/2009	615.00
04/10/2009	85.47
04/11/2009	241.85
04/11/2009	274.14
04/11/2009	266.41
04/12/2009	665.00
04/13/2009	575.00

04/14/2009	625.00
04/17/2009	243.38
04/18/2009	555.00
04/22/2009	58.45
04/22/2009	605.00
04/23/2009	615.00
04/24/2009	635.00
04/24/2009	130.95
04/24/2009	495.00
04/24/2009	395.00
04/26/2009	765.00
04/26/2009	455.00
04/27/2009	109.75
04/27/2009	570.00
04/27/2009	100.00
04/29/2009	505.00
04/29/2009	695.00
04/29/2009	455.00
04/30/2009	495.00
05/02/2009	360.48
05/03/2009	517.50
05/12/2009	138.58
05/14/2009	46.00
05/19/2009	705.00
05/23/2009	-615.00
05/23/2009	255.36
05/23/2009	119.25
05/24/2009	725.00
05/24/2009	675.00
05/24/2009	87.98
05/29/2009	725.00
06/13/2009	765.00
06/13/2009	685.00
06/14/2009	665.00
06/22/2009	755.00
06/24/2009	250.00
06/25/2009	675.00
06/28/2009	585.00
07/01/2009	475.00
07/06/2009	284.65
07/06/2009	97.75
07/06/2009	455.00
07/12/2009	84.65
07/22/2009	685.00
07/22/2009	655.00
07/25/2009	148.89
08/01/2009	735.00
08/06/2009	705.00
08/08/2009	605.00
08/09/2009	91.75
08/11/2009	63.97
08/14/2009	615.00
08/24/2009	585.00
08/28/2009	73.47
09/04/2009	558.50
09/05/2009	535.00
09/14/2009	725.00
09/17/2009	485.00
09/19/2009	1,145.00
09/21/2009	699.40
09/23/2009	374.90
10/03/2009	695.00



10/06/2009	735.00
10/07/2009	101.47
10/07/2009	516.50
10/10/2009	101.75
10/10/2009	765.00
10/11/2009	615.00
10/12/2009	685.00
10/12/2009	87.75
10/13/2009	93.75
10/16/2009	705.00
10/26/2009	427.36
10/27/2009	1,065.00
10/27/2009	97.47
10/27/2009	101.75
10/28/2009	101.75
10/30/2009	587.96
10/31/2009	705.00
10/31/2009	100.00
11/02/2009	647.50
11/08/2009	337.50
11/09/2009	635.00
11/10/2009	705.00
11/11/2009	595.00
11/18/2009	565.00
11/19/2009	705.00
11/21/2009	435.00
11/24/2009	585.00
11/27/2009	671.70
12/06/2009	645.00
12/08/2009	389.68
12/14/2009	675.00
12/15/2009	265.15
12/16/2009	725.00
12/17/2009	73.47
12/19/2009	715.00
12/20/2009	705.00
12/20/2009	466.55
12/21/2009	615.00
12/22/2009	545.00
12/27/2009	585.00
12/30/2009	575.00
01/01/2010	575.00
01/01/2010	715.00
01/02/2010	605.00
01/06/2010	250.00
01/10/2010	587.50
01/19/2010	615.00
01/22/2010	425.00
01/31/2010	895.00
02/02/2010	675.00
02/04/2010	505.00
02/08/2010	95.57
02/17/2010	675.00
02/22/2010	661.58
02/26/2010	109.18
03/02/2010	627.50
03/14/2010	264.87
03/16/2010	725.00
03/22/2010	535.00
03/24/2010	70.43
03/28/2010	88.82
04/02/2010	547.50

04/03/2010	99.48
04/07/2010	6.79
04/10/2010	477.50
04/16/2010	725.00
04/18/2010	615.00
04/20/2010	675.00
04/24/2010	665.00
04/29/2010	485.00
04/29/2010	485.00
05/10/2010	74.81
05/10/2010	665.00
05/11/2010	433.40
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07/31/2013	602.70



Total	468,829.54	

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STATE OF NORTH CAROLINA  
Department of  
Agriculture and Consumer Services

\$ 392,150.00

Total Cooperative Appropriation

\$ 235,290.00 State

\$ 156,860.00 County

AGREEMENT FOR THE PROTECTION, DEVELOPMENT AND IMPROVEMENT  
OF FOREST LANDS IN **DUPLIN COUNTY** NORTH CAROLINA

THIS AGREEMENT is made under the authority of **Chapter 106, Article 75, of the North Carolina General Statutes, including N.C. Gen. Stat. § 106-906, titled "Cooperation between counties and State in forest protection and development,"** by and between the North Carolina Department of Agriculture and Consumer Services (hereinafter called the Department), party of the first part, and the Board of Commissioners of **DUPLIN COUNTY** in the State of North Carolina (hereinafter called the Board), party of the second part.

WHEREAS, the Board recognizing the need for active forest protection, development, reforestation, management and improvement in **DUPLIN COUNTY** has accepted the offer of the Department for cooperation in accomplishing this object; and

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties contract and agree to maintain a legally appointed and equipped Forest Service office to support said county at the joint cost of the State and County, insofar as the joint funds will permit, as follows:

Part I. THE DEPARTMENT AGREES:

1. To select and employ permanent and temporary position(s) in order to successfully execute the mission of the NC Forest Service and to support the forestry program in said county. These positions include:
  - A) 1 County/Area Ranger(s) assigned for the purposes of controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland, and field fires; for enforcing the State's forest fire laws; for taking such preventive measures, educational and otherwise, to prevent forest fires; for developing and improving the forests through reforestation, promotion, and practice of Forest Management practices; and for protection of forests from insects and diseases.
  - B) 2 Assistant County Ranger(s) for the purposes of assisting under the direction, supervision, and/or oversight of the County/Area Ranger in controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland, and field fires; for enforcing the State's forest fire laws; for taking such preventive measures, educational and otherwise, to prevent forest fires; for developing and improving the forests through reforestation, promotion, and practice of Forest Management practices; and for protection of forests from insects and diseases.

- C) **0.17** Forestry Management Clerk for purposes of providing administrative support, serving as the back-up administrative contact for the assigned district, counties within the district, or unit, and serving as the primary contact for forest management administrative business within the assigned district.
  - D) **1.24** Forest Fire Equipment Operator(s) for purposes of establishing fire suppression control lines in assigned work areas and in other areas as needed using equipment, including crawler tractors (fire dozers), with various attachments, such as a fire plow, hurricane blades, etc., and operate and maintain all types of heavy site preparation equipment.
  - E) Temporary position(s) on an as-needed basis.
- 2. To furnish position(s) so employed a badge of office, stationery and report forms, instructional posters for use in the County, leaflets for distributing to landowners and others; to purchase necessary equipment, communication systems, and other Forestry improvements insofar as the joint funds will permit.
  - 3. To pay the identified position(s) for all official services rendered at a fair rate of pay. Rates of pay are to be established by the Department in accordance with existing State salary administration policy.
  - 4. To direct, supervise, instruct, and inspect, through its agents, the work and conduct of each position, to discipline and, when necessary, discharge such position(s).
  - 5. To submit to the Board monthly, or at other mutually satisfactory intervals, an itemized statement of all monies to be paid by the County and those paid by the Department for the work conducted pursuant to this Agreement within said County.

#### State Funding

- 6. To make available annually from State, Federal, and other funds allotted to it, the sum of **Two Hundred Thirty Five Thousand Two Hundred Ninety Dollars (\$235,290.00)** as its share of an annual budget of **Three Hundred Ninety Two Thousand One Hundred Fifty Dollars (\$392,150.00)** for carrying on the above listed work in said County.

#### Part II. THE BOARD AGREES:

- 7. To pay the Department **40** % of the total cost of the salary of position(s) specified in Part I.1 above and expenses and other proper expenditures made in connection with the overall forestry program in said County, upon receipt and consequent approval of the periodic statements submitted by the Department.

#### County Funding

- 8. To appropriate annually the sum of **One Hundred Fifty Six Thousand Eight Hundred Sixty Dollars (\$156,860.00)**, which sum shall be available for expenditure under the terms of this Agreement, and shall represent the County's share of the annual budget for carrying on work listed in this Agreement in said County.

#### Part III. IT IS EXPRESSLY AGREED AND UNDERSTOOD BY BOTH PARTIES:

- 9. That this Agreement becomes effective **July 1, 2023**, and lasts through **June 30, 2024**.



10. Payments made for services rendered in a prior contract period will apply toward the contract period in which the services were rendered and not toward the contract period when the payments are made.

That the annual appropriations as set forth above may be revised in writing by mutual agreement between the Department and the Board, based on the amount of annual appropriation desirable for the proper conduct of the Forestry work. Such revision shall become effective at the beginning of the stated Fiscal Year. The Fiscal Year begins on July 1 and ends on June 30. Any unused balance of County funds remaining at the end of a Fiscal Year shall revert to said County unless otherwise mutually agreed upon by both parties.

11. That this Agreement may be modified only in writing and upon execution by both parties.
12. That the Board reimburse the Department as provided in Part II of this Agreement by forwarding a county voucher drawn in favor of the Department for the amount of the County's share of expenditures as set forth in the Department's monthly statement to the Board. That such payments be made by the Board within thirty days following receipt of the Department's billing.
13. The title to all improvements and equipment purchased and/or constructed in connection with this Agreement will rest with the Department; such materials or their equivalent will remain in the County as long as this Agreement is in effect, or as long as they are needed by the Department for the proper conduct of the work therein.
14. That the County/Area Ranger periodically or at the request of the Board, shall present to the Board statements of the work being done within the County, so that said Board may be always informed regarding the Forestry finances and activities within the County.

IN WITNESS WHEREOF, the said parties do hereunto affix their names and seals upon the date herein below specified.

For the Board of County Commissioners of **DUPLIN COUNTY**

Date \_\_\_\_\_ County Manager

Provisions for the payment of the monies to fall due under this Agreement have been made by appropriation duly made or by bonds or notes duly authorized and this Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

Date \_\_\_\_\_

\_\_\_\_\_  
County Finance  
Officer

For the North Carolina Department of Agriculture and Consumer Services

Date \_\_\_\_\_

\_\_\_\_\_  
Signature

N. David Smith  
Chief Deputy Commissioner

# Duplin County, NC

## JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	02	33	BUA	08/02/2023	08/02/2023	082123	chelsey.lanier	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	5164	42600					T					250.00
2	5164	42410					T				250.00	
OFFICE SUPPLIES												
PHARMACY												
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	02	37	BUA	08/02/2023	08/02/2023	082123	chelsey.lanier	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	5124	43110					T					800.00
2	5124	42370					T				800.00	
TRAVEL												
INJECTABLES												
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	02	70	BUA	08/04/2023	08/04/2023	082123	chelsey.lanier	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	5163	42980					T					430.00
2	5129	42980					T					430.00
3	5167	42980					T					430.00
4	5163	41990					T				430.00	
5	5129	41990					T				430.00	
6	5167	41990					T				430.00	
PROGRAM SUPPLIES												
PROFESSIONAL SERVICES												
** JOURNAL TOTAL											0.00	0.00



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	02		83 BUA	08/04/2023	08/04/2023	082123	chelsey.lanier	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	5114	42980					T					800.00
								PROGRAM SUPPLIES				
2	5114	43520					T			800.00		
								REPAIRS & MAINTENANCE	EQUIPME			
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	02		196 BUA	08/14/2023	08/14/2023	082123	chelsey.lanier	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	4350	49911					T					4,700.64
								RESTRICTED TO BLD INSPSL 20151				
2	4350	43510					T			4,700.64		
								REPAIRS	BUILDING AND GROUNDS			
3	5124	42980					T					300.00
								PROGRAM SUPPLIES				
4	5124	42013					T			300.00		
								LAB PROCESSING				
5	5110	42600					T					700.00
								OFFICE SUPPLIES				
6	5110	44910					T			700.00		
								DUES AND SUBSCRIPTIONS				
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	02		229 BUA	08/15/2023	08/15/2023	082123	chelsey.lanier	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	5176	41990					T					5,000.00
								PROFESSIONAL SERVICES				
2	5176	43110					T			5,000.00		
								TRAVEL				
3	5186	41990					T					200.00
								PROFESSIONAL SERVICES				

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	02	229	BUA	08/15/2023	08/15/2023	082123	chelsey.lanier	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
4	5186	44910					T				200.00	
								DUES AND SUBSCRIPTIONS				
** JOURNAL TOTAL											0.00	0.00
** GRAND TOTAL											0.00	0.00

6 Journals printed

\*\* END OF REPORT - Generated by CHELSEY LANIER \*\*

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

Increasing Line for Paragard PO 24000090

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5164-42600	Office Supplies	250.00	5164-42410	Pharmacy	250.00
Total		250.00	Total		250.00

Finance Signature

Date Approved:

  
8/2/23

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

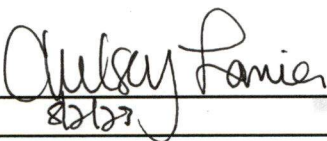
**Brief description of why this amendment is being requested:**

Need money to add a line to Cardinal PO for TB drugs

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5124-43110	Travel	800.00	5124-42370	Injectables	800.00
Total		800.00	Total		800.00

Finance Signature

Date Approved:

  
8/2/22

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

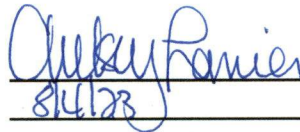
**Brief description of why this amendment is being requested:**

Need Curtis Bay PO Professional Services

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5163-42980	Program Supplies	430.00	5163-41990	Professional Services	430.00
5129-42980	Program Supplies	430.00	5129-41990	Professional Services	430.00
5167-42980	Program Supplies	430.00	5167-41990	Professional Services	430.00
Total		1,290.00	Total		1,290.00

Finance Signature

Date Approved:

  
8/4/23

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

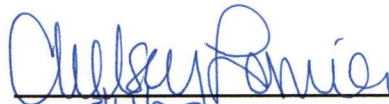
**Brief description of why this amendment is being requested:**

PO was 2023 closed last FY. Invoice was issued in FY 24 Need to re-open PO.

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5114-42980	Program Supplies	800.00	5114-43520	Repairs & Mainenance Equipment	800.00
Total		800.00	Total		800.00

Finance Signature

Date Approved:

  
8/1/23

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

BUILDING INSPECTIONS

Department Head's Signature

*David Houston*

(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

**Brief description of why this amendment is being requested:**

COVER BUILDING INSPECTIONS PORTION OF NEW HVAC UNIT

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
4350-49911	Restricted (Fund Balance)	4,700.64	4350-43510	Repairs Building and Grounds	4,700.64
Total		4,700.64	Total		4,700.64

Finance Signature

Date Approved:

*Chelsey Romier*  
8/14/23

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

8/11/2023

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

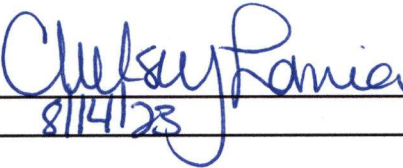
**Brief description of why this amendment is being requested:**

Increasing for Lab Corp PO line 1

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5124-42980	Program Supplies	300.00	5124-42013	Lab Processing	300.00
Total		300.00	Total		300.00

Finance Signature

Date Approved:

  
8/14/23

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners


**Brief description of why this amendment is being requested:**

Increasing for Dynamics of Design PO.

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5110-42600	Office Supplies	700.00	5110-44910	Dues & Subscriptions	700.00
Total		700.00	Total		700.00

Finance Signature

Date Approved:

  
8/14/23

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Health Department

Department Head's Signature

Tracey Simmons-Kornegay

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

Cover travel expenses for employees

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5176-41990	Professional Services	5,000.00	5176-43110	Travel	5,000.00
Total					

Finance Signature

Date Approved:

  
8/15/23

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Health Department

Department Head's Signature

Tracey Simmons-Kornegay

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

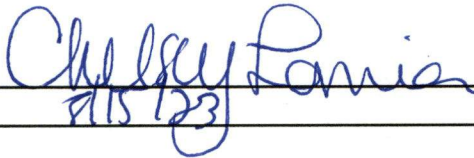
**Brief description of why this amendment is being requested:**

Add a line item for dues and subscriptions for 5186 case management

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5186-41990	Professional Services	200.00	5186-44910	Dues and subscriptions	200.00
Total		200.00			200.00

Finance Signature

Date Approved:

  
\_\_\_\_\_

Manager Signature

Date Approved:

\_\_\_\_\_  
\_\_\_\_\_

Commissioner Approval

Date Approved:

\_\_\_\_\_  
\_\_\_\_\_

## County Commissioners Agenda Request Form

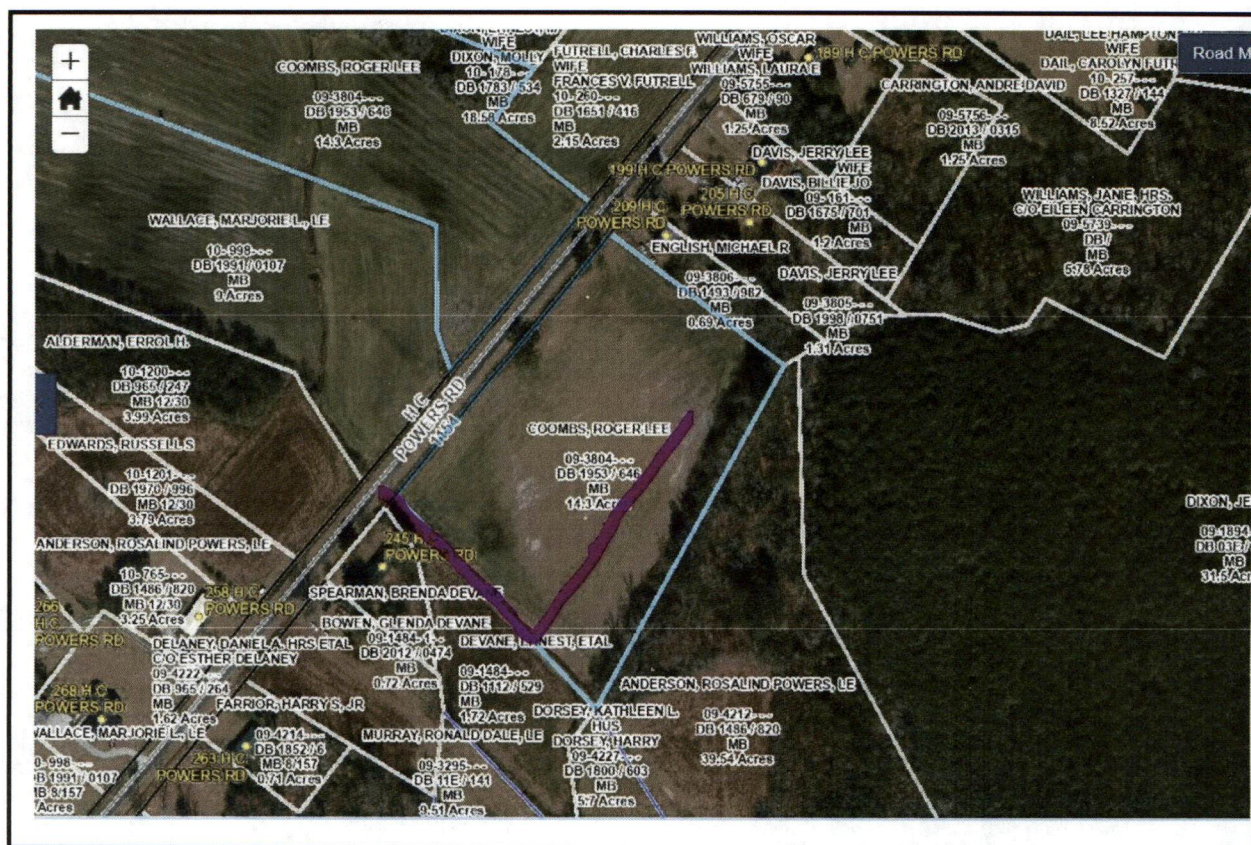
Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

<b>Representative Name and Department:</b> Melissa Kennedy/911 Addressing	<b>Meeting Date:</b> 08/21/2023
<b>Subject:</b> Request Public Hearing in accordance of Duplin County 911 Addressing road naming Ordinance	
<b>Summary, explanation and background:</b> Request a public hearing for Harry Dorsey 9/18/2023 to name a lane in Island Creek Township off of H C Powers Rd Wallace	
<b>Requested Action:</b> To approve public hearing for September 18, 2023	
Budget impact for this fiscal year:	
Budget impact for subsequent years:	
<b>Time needed to explain to Commissioners:</b> 2 minutes	
Attachments:	



**Instructions for what to do with attachments once approved:**

**Note:** Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Trisha-Ann Hoskins by the agenda deadline. Remember, one original will be retained for the minutes.





209 SEMINARY ST / PO BOX 950  
KENANSVILLE NC 28349



**ROAD NAME PETITION for UNNAMED ROAD**

1. APPLICANT INFORMATION:

Name:

Harry Dorsey

Address:

1815 Rock Hill Road

City/State/Zip:

Castle Hayne, N.C. 28429

Telephone: Work:

910-343-9600

Home:

2. MAIL DETERMINATION TO (If different than applicant information):

Name:

Address:

City/State/Zip:

3. ROAD LOCATION: Township

Island Creek

Range

off HC Powers

DESCRIPTION:

200 Block HC Powers Rd SR 1

4. PARCEL TAX-ID:

09-3804

5. PROPOSED ROAD NAME:

Lois Lane

BACKUP NAME 1:

Davetta Lane

BACKUP NAME 2:

(NAME SHOULD BE LESS THAN 13 LETTERS)

6. SIGNATURES OF PROPERTY OWNERS WHO ADJOIN OR ACCESS THIS ROAD:

Harry Dorsey

Guendoly Lane Sutton

Willie E Sutton

Kathleen Lane Dorsey

Ben Dorsey

Carrie Dorsey

The applicant hereby certifies that the signatures on this petition constitute the required amount accessing or adjoining the road to be named by this petition.



Fire Department Approval:

Signature: 

Print or type name: John Taylor Johnson

Department Name: Wallace Fire Department

Date: 6/30/23

USPS Approval:

Signature: 

Print or type name: Kaye Griffin

Department Name: Wallace Post Office Postmaster

Date: 7/3/23

## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

<b>Representative Name and Department:</b> Melissa Kennedy/ 911 Addressing	<b>Meeting Date:</b> 08/21/2023
<b>Subject:</b> Public Hearing in accordance of Duplin County 911 Addressing road naming Ordinance	
<b>Summary, explanation and background:</b> Hold public hearing for Ronald Gregory Brown to name lane, Pickett Ln @ 350 Cool Springs Rd Magnolia Township	
<b>Requested Action:</b> To approve lane name	
Budget impact for this fiscal year:	
Budget impact for subsequent years:	
<b>Time needed to explain to Commissioners:</b> 5 minutes	
Attachments:	



KENANSVILLE NC 28349



### 1. APPLICANT INFORMATION:

Telephone: Work: 910-290-0845 (cell) Home: —

## Name:

**Address:**

City/State/Zip:

**DESCRIPTION:**

4. PARCEL TAX-ID:

BACKUP NAME 1: PICKETT Lane

BACKUP NAME 2: McKay Lane

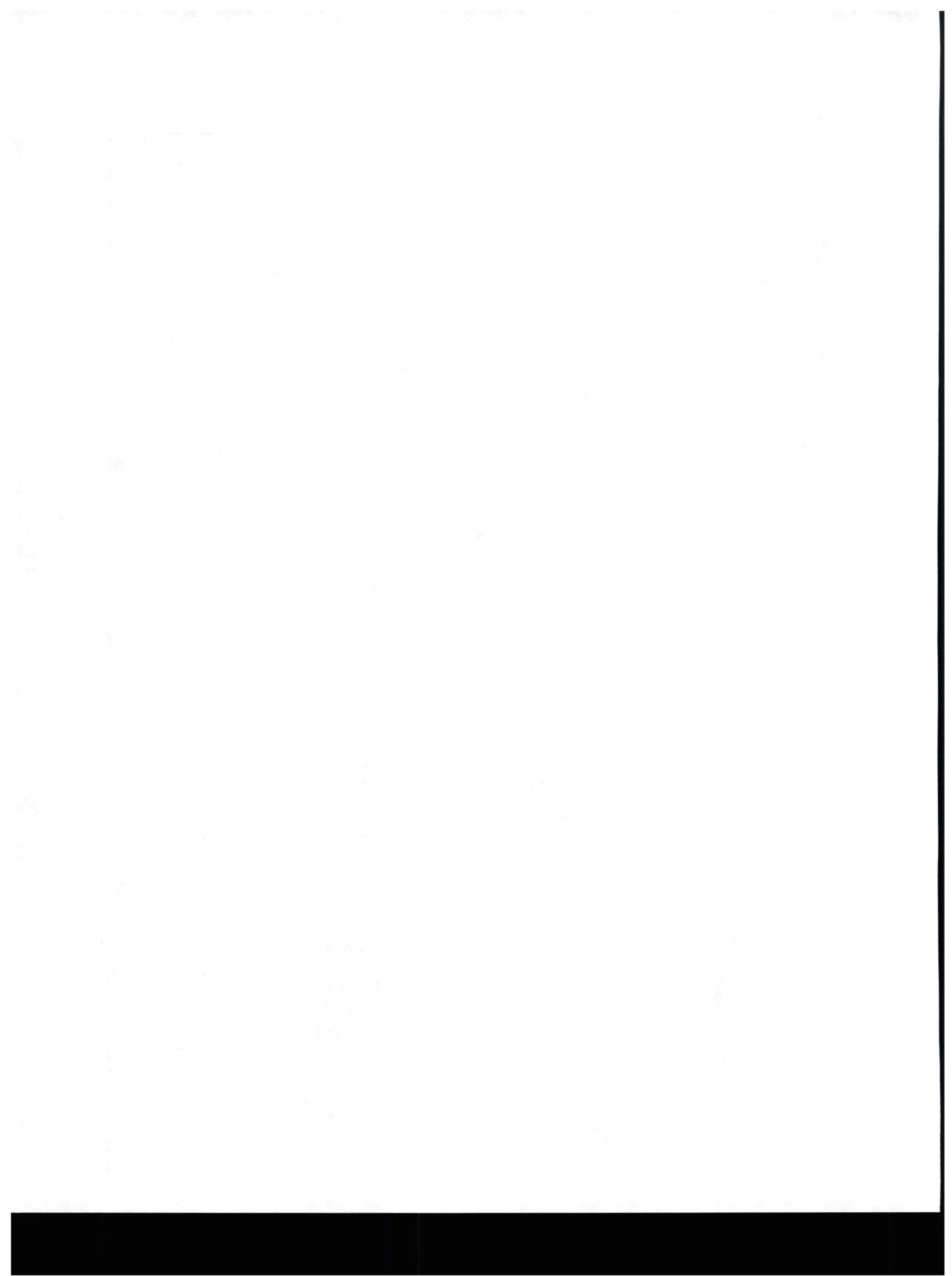
**6. SIGNATURES OF PROPERTY OWNERS WHO ADJOIN OR ACCESS THIS ROAD:**

Land Owner Signature \_\_\_\_\_

### Parcel

Land Owner Signature William Fickett McLaughlin Parcel 13-1300  
Shelia J. McLaughlin "





The applicant hereby certifies that the signatures on this petition constitute the required amount of accessing or adjoining the road to be named by this petition.

Applicant's Signature: Ronald A Brown

Fire Department Approval:

Signature: Robert Whitman  
Print or type name: Robert Whitman  
Department Name: Kenansville VFD

USPS Approval:

Signature: Keith W. Keese  
Print or type name: Keith W. Keese  
Department Name: Magnolia Post Office  
Date: July 10, 2023







## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: Transportation	Meeting Date: 8/21/2023
Subject: Duplin County Public Transportation Public Hearing Request Date Correction	
<p>Summary, explanation and background:</p> <p>At the 8/7/2023 Duplin Board of Commissioners meeting, a public hearing was requested on behalf of Duplin County Public Transportation regarding the FY25 5311 Admin &amp; Capital Grant submission to fund the public transportation system. The hearing date requested was 9/7/2023; however, the correct hearing date should be September 5, 2023.</p>	
<p>Requested Action:</p> <p>Approval of the hearing date for the FY25 public transportation grant funding to be changed from 9/7/2023 to 9/5/2023.</p>	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) NONE	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) revenues for FY25	
Time needed to explain to Commissioners: 2 minutes	
Attachments:	
Instructions for what to do with attachments once approved: forward to Director	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes

## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: Animal Services	Meeting Date:08/21/2023
Subject: Veterinarian Contracts	
Summary, explanation and background: Spay and Neuter Contract with Veterinary Medical Center of Teachey N,C and Contract with Warsaw Animal Hospital for small animal care.	
Requested Action: Approve.	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) Yes Funds are Available.	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) No	
Time needed to explain to Commissioners: 10 mins	
Attachments: Warsaw Animal Hospital and Veterinary Medical Center.	
Instructions for what to do with attachments once approved: Send back to Animal Services.	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.



**NORTH CAROLINA  
DUPLIN COUNTY**

**COPY**

**SERVICE CONTRACT**

**THIS CONTRACT** is made, and entered into this **the 21<sup>th</sup> day of Aug.** by and between the **COUNTY of DUPLIN**, a political subdivision of the State of North Carolina, (hereinafter referred to as "COUNTY"), and **WARSAW ANIMAL HOSPITAL** a corporation duly authorized to do business in the State of North Carolina, (hereinafter referred to as "CONTRACTOR").

For and in consideration of mutual promises to each as herein after set forth, the parties hereto do mutually agree as follows:

- 1. SCOPE OF SERVICES.** CONTRACTOR hereby agrees to provide the services under this Contract pursuant to the provisions and specifications identified in "Attachment 1" (hereinafter collectively referred to as "Services"). Attachment 1 is hereby incorporated herein and made a part of this Contract. Time is of the essence with respect to all provisions of this Contract that specify a time for performance.
- 2. TERM OF CONTRACT.** The Term of this Contract for Services is **from JULY 1, 2023 to JUNE 30, 2024 unless** sooner terminated as provided herein.
- 3. PAYMENT TO CONTRACTOR.** CONTRACTOR shall receive compensation from County pursuant to CONTRACTOR's Fee Schedule (incorporated as part of Attachment 1) subject to the following limitations on total compensation: Charges for treatment of STRAY animals shall not **exceed TWO HUNDRED FIFTY DOLLARS (\$250.00)**; BITE CONFINEMENT charges shall not exceed FIVE HUNDRED DOLLARS (\$500.00); and charges for ANIMAL CRUELTY cases shall not exceed TWO THOUSAND DOLLARS (\$2,000.00). COUNTY otherwise agrees to pay CONTRACTOR at the rates specified for Services performed to the satisfaction of the COUNTY, in accordance with this Contract and Attachment 1. Unless otherwise specified, CONTRACTOR shall submit an itemized invoice to COUNTY by the end of the month during which Services are performed. A Purchase Order number may be assigned to encumber the funds associated with this Contract and must appear on all invoices and correspondence. Payment will be processed promptly upon receipt and approval of the invoice by COUNTY.
- 4. INDEPENDENT CONTRACTOR.** COUNTY and CONTRACTOR agree that CONTRACTOR is an independent contractor and shall not represent itself as an agent or employee of COUNTY for any purpose in the performance of CONTRACTOR's duties under this Contract. Accordingly, CONTRACTOR shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out of CONTRACTOR's activities in accordance with this Contract. For purposes of this Contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.  
  
CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.
- 5. INSURANCE AND INDEMNITY.** To the fullest extent permitted by laws and regulations, CONTRACTOR shall indemnify and hold harmless the COUNTY and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from CONTRACTOR's performance of this Contract or the actions of the CONTRACTOR or its officials,



employees, or contractors under this Contract or under contracts entered into by the CONTRACTOR in connection with this Contract. This indemnification shall survive the termination of this Contract.

In addition, CONTRACTOR shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. Additionally, CONTRACTOR shall maintain, at its expense, the following minimum insurance coverage:

\$1,000,000 per occurrence /\$2,000,000 aggregate --- Bodily Injury Liability, and  
\$100,000 --- Property Damage Liability, or  
\$1,000,000 per occurrence /\$2,000,000 aggregate---Combined Single Limit Bodily Injury  
and Property Damage

CONTRACTOR, upon execution of this Contract, shall furnish to the COUNTY a Certificate of Insurance reflecting the minimum limits stated above. The Certificate shall provide for thirty (30) days advance written notice in the event of a decrease, termination or cancellation of coverage. Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The CONTRACTOR shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR's liability and obligations under the Contract.

6. **LICENSURE, CERTIFICATION, AND REGISTRATION OF PERSONNEL.** All personnel provided or made available by Contractor to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable North Carolina law.
7. **CONFIDENTIALITY.** All data and information, both written and verbal, furnished to Contractor by County shall be regarded as confidential, shall remain the sole property of County and shall be held in confidence and safekeeping by Contractor for the sole use of the parties and Contractor under the terms of this Agreement. Contractor agrees that its officers, employees and agents will not disclose to any person, firm or entity other than County or County's designated legal counsel, accountants or practice management consultants any information about County, its practice or billing.
8. **HEALTH AND SAFETY.** CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.
9. **NON-DISCRIMINATION IN EMPLOYMENT.** CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY, and CONTRACTOR may be declared ineligible for further COUNTY contracts.

CONTRACTOR shall further comply with all federal, state, and local requirements related to participation of minority and historically underutilized businesses in all aspects of the services to be provided under this Contract.

10. **GOVERNING LAW.** This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Duplin and the State of North Carolina.
11. **TERMINATION OF CONTRACT.** This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period shall begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the contract.

If, through any cause, CONTRACTOR shall fail to fulfill its contractual obligations in a timely and proper manner, COUNTY shall give written notice and CONTRACTOR shall correct the stated inadequacy within a fifteen (15) business day cure period. If CONTRACTOR fails to timely correct the inadequacy, then COUNTY shall have the right to immediately terminate the Contract by giving written notice specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by CONTRACTOR under this contract shall, at the COUNTY's option, become its property and CONTRACTOR shall be entitled to receive just and equitable compensation for any satisfactorily completed work minus any payment or compensation previously received. Notwithstanding the foregoing, CONTRACTOR shall not be relieved of liability to COUNTY for damages sustained by virtue of CONTRACTOR's breach of this agreement, and COUNTY may withhold payment due to CONTRACTOR for the purpose of setoff until such time as the exact amount of damages sustained by the COUNTY can be determined. Without limiting any other remedies that may be available in the case of breach by CONTRACTOR, COUNTY may procure contract services from another source and hold CONTRACTOR responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by CONTRACTOR shall constitute an act of default under this contract.

Termination of this Contract, either with or without cause, shall not form the basis of any claim for loss of anticipated profits by either party.

12. **SUCCESSORS AND ASSIGNS.** CONTRACTOR shall not assign its interest in this Contract without the written consent of COUNTY. CONTRACTOR has no authority to enter into contracts on behalf of COUNTY.
13. **COMPLIANCE WITH LAWS.** CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Contract shall be carried out in strict compliance with all Federal, State, or local laws.
14. **E-VERIFY.** As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the County utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the County.
15. **IRAN DIVESTMENT ACT.** CONTRACTOR certifies that they are not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. Individuals or companies on the Final Divestment List are ineligible to contract or subcontract with Local Government



Units. (G.S. 143C-6A-6(a).) It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

16. **DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL.** The vendor or contractor certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.
17. **GOOD STANDING WITH COUNTY.** CONTRACTOR certifies that it is not delinquent on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY. CONTRACTOR covenants and agrees to remain current on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY during the Term of this Contract.
18. **NOTICES.** All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

**COUNTY OF DUPLIN  
ATTN: JOE NEWBURN  
224 SEMINARY STREET  
KENANSVILLE, NC 28349**

**CONTRACTOR:  
ATTN: MARGIE HUNTER  
1472 STATE ROAD 24 BUS  
WARSAW, NC 28398**

19. **AUDIT RIGHTS.** For all Services being provided hereunder, COUNTY shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of the Services. Audits shall take place at times and locations mutually agreed upon by both parties. Notwithstanding the foregoing, CONTRACTOR must make the materials to be audited available within one (1) week of the request for them.
20. **COUNTY NOT RESPONSIBLE FOR EXPENSES.** COUNTY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed in writing.
21. **ANNUAL APPROPRIATIONS AND FUNDING.** This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.
22. **EQUIPMENT.** CONTRACTOR shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide Services hereunder, unless otherwise agreed in writing.
23. **NO PLEDGE OF TAXING AUTHORITY.** No deficiency judgment may be rendered against Duplin County or any agency of Duplin County in any action for breach of a contractual obligation



under this contract. The taxing power of Duplin County is not pledged directly or indirectly to secure any monies due under this contract.

- 24. NO WAIVER OF GOVERNMENTAL IMMUNITY; VIOLATION OF LAW.** Except for waiver of governmental immunity resulting from the execution of a valid contract, Duplin County makes no other waiver of governmental immunity. If any provision of the Contract or Agreement is in violation of any legal, statutory or state constitutional prohibition, then such provision(s) shall be unenforceable against Duplin County.
- 25. ENTIRE CONTRACT.** This Contract, including Attachment 1, shall constitute the entire understanding between COUNTY and CONTRACTOR and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.
- 26. HEADINGS.** The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Contract shall be deemed to have been drafted by both parties and no interpretation shall be made to the contrary.
- 27. EXISTENCE.** CONTRACTOR warrants that it is a corporation duly organized, validly existing, and in good standing under the laws of the State of North Carolina and is duly qualified to do business in the State of North Carolina and has full power and authority to enter into and fulfill all the terms and conditions of this contract.
- 28. AUTHORITY.** By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this Contract and that he/she is duly authorized to execute this Contract on behalf of the CONTRACTOR.

IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Service Contract to be executed by their duly authorized office or agent.

Reviewed by Department Head



Date Reviewed: 8-15-23

This instrument has been preaudited in the manner required by the Local Government and Fiscal Control Act

\_\_\_\_\_  
Duplin County Finance Officer

CONTRACTOR

By: 

Printed Name: Margie Hunter, DVM

Title: veterinarian

DUPLIN COUNTY

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTACHMENT 1  
**Scope of Services**

# DUPLIN COUNTY



# ANIMAL SERVICES

117 MIDDLETON CEMETERY LANE  
KENANSVILLE, NC 28349  
PHONE: (910) 296-2159  
EMAIL: dcanimals@duplincountync.com

## **SCOPE OF WORK:** Contractor Responsibilities:

- Provide training for Animal Services staff members as requested by the Duplin County Animal Services Supervisor or designee related to topics including but not limited to animal care, animal handling and behavior, shelter medicine, North Carolina certified rabies vaccinator program, euthanasia etc.
- Consult with Animal Services Supervisor or designee to develop and monitor standard operating procedures that include, but are not limited to, animal health and husbandry; disease outbreak and management and the care of individual animals that are injured or ill.
- Perform examinations, make recommendations, and provide medical care to animals involved in animal cruelty or neglect cases and provide expert testimony regarding same as needed.
- Provide emergency veterinary care to ill and injured animals as requested by the Duplin County Animal Services Supervisor or designee. The scope of care provided in these situations shall be limited to life saving measures for the purpose of stabilizing a pet in order to provide an opportunity for the owner of a pet to recover the pet, and to relieve suffering and pain. Should the contractor be unavailable for after hour Emergency care Coastal Veterinary Emergency Clinic of Jacksonville N, C will be used.
- Maintain Federal Drug Enforcement Administration and North Carolina Department of Health & Human Services Division of Mental Health, Developmental Disabilities and Substance Abuse Services licensure for the handling and keeping of controlled substances used for spay/neuter and field services activities at the Duplin County Animal Shelter. Provide oversight of these drug records to the extent necessary to meet the requirements of the North Carolina Controlled Substances Act and Department Policy and Procedure regarding the handling, storage and record keeping for controlled substances.





# DUPLIN COUNTY



# ANIMAL SERVICES

117 MIDDLETON CEMETERY LANE  
KENANSVILLE, NC 28349  
PHONE: (910) 296-2159  
EMAIL: [dcanimals@duplincountync.com](mailto:dcanimals@duplincountync.com)

- Maintain a license to practice veterinary medicine that is current and in good standing in the state of North Carolina as well as the level of expertise and education necessary to keep abreast of current industry standards and practices.

\*\*\*See attached Service Price List which is incorporated as part of Attachment 1. As indicated in the parties' Contract, charges for treatment of stray animals shall not exceed TWO HUNDRED FIFTY DOLLARS (\$250.00); bite confinement charges shall not exceed FIVE HUNDRED DOLLARS (\$500.00); and charges for animal cruelty cases shall not exceed TWO THOUSAND DOLLARS (\$2,000.00).

**Duplin County Animal Services --- Service Price List**  
**for**  
**Warsaw Animal Hospital**

- Shelter Visit \$100.00
- Surgeries
  - Feline Spay \$80.00
  - Feline Neuter \$40.00
  - Canine Spay \$100.00
  - Canine Neuter \$80.00
- Exams
  - Office Exam \$42.00
  - Puppy Exam \$30.00
  - Recheck Exam \$30.00
- Fecal
  - Float \$16.55
  - Imagest \$26.47
- Parvo Tests \$46.30
- Feline FIV/Leuk Test \$47.41
- Skin Scrape \$16.55
- X-rays \$81.00
  - Additional Views \$43.00
- Splint \$75-95
- Blood Chem \$91.47
- CBC \$31.98



**NORTH CAROLINA  
DUPLIN COUNTY**

**COPY**

**SERVICE CONTRACT**

**THIS CONTRACT** is made, and entered into this **the 21 day of Aug**, by and between the **COUNTY of DUPLIN**, a political subdivision of the State of North Carolina, (hereinafter referred to as "COUNTY"), and **VETERINARY MEDICAL CENTER** a corporation duly authorized to do business in the State of North Carolina, (hereinafter referred to as "CONTRACTOR").

For and in consideration of mutual promises to each as herein after set forth, the parties hereto do mutually agree as follows:

- 1. SCOPE OF SERVICES.** CONTRACTOR hereby agrees to provide the services under this Contract pursuant to the provisions and specifications identified in "Attachment 1" (hereinafter collectively referred to as "Services"). Attachment 1 is hereby incorporated herein and made a part of this Contract. Time is of the essence with respect to all provisions of this Contract that specify a time for performance.
- 2. TERM OF CONTRACT.** The Term of this Contract for Services is **from AUG 21, 2023 to JUNE 30<sup>TH</sup>, 2024 unless** sooner terminated as provided herein.
- 3. PAYMENT TO CONTRACTOR.** CONTRACTOR shall receive from COUNTY an amount not to **exceed ONE HUNDRED FIFTY DOLLARS (\$150.00) FOR SPAY AND NEUTER ONLY** as full compensation for the provision of Services. COUNTY agrees to pay CONTRACTOR at the rates specified for Services performed to the satisfaction of the COUNTY, in accordance with this Contract, and Attachment 1. Unless otherwise specified, CONTRACTOR shall submit an itemized invoice to COUNTY by the end of the month during which Services are performed. A Purchase Order number may be assigned to encumber the funds associated with this Contract and must appear on all invoices and correspondence. Payment will be processed promptly upon receipt and approval of the invoice by COUNTY.
- 4. INDEPENDENT CONTRACTOR.** COUNTY and CONTRACTOR agree that CONTRACTOR is an independent contractor and shall not represent itself as an agent or employee of COUNTY for any purpose in the performance of CONTRACTOR's duties under this Contract. Accordingly, CONTRACTOR shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out of CONTRACTOR's activities in accordance with this Contract. For purposes of this Contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.  
  
CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.
- 5. INSURANCE AND INDEMNITY.** To the fullest extent permitted by laws and regulations, CONTRACTOR shall indemnify and hold harmless the COUNTY and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from CONTRACTOR's performance of this Contract or the actions of the CONTRACTOR or its officials, employees, or contractors under this Contract or under contracts entered into by the CONTRACTOR in connection with this Contract. This indemnification shall survive the termination of this Contract.

In addition, CONTRACTOR shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. Additionally, CONTRACTOR shall maintain, at its expense, the following minimum insurance coverage:

\$1,000,000 per occurrence /\$2,000,000 aggregate --- Bodily Injury Liability, and  
\$100,000 --- Property Damage Liability, or  
\$1,000,000 per occurrence /\$2,000,000 aggregate---Combined Single Limit Bodily Injury  
and Property Damage

CONTRACTOR, upon execution of this Contract, shall furnish to the COUNTY a Certificate of Insurance reflecting the minimum limits stated above. The Certificate shall provide for thirty (30) days advance written notice in the event of a decrease, termination or cancellation of coverage. Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The CONTRACTOR shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR's liability and obligations under the Contract.

6. **LICENSURE, CERTIFICATION, AND REGISTRATION OF PERSONNEL.** All personnel provided or made available by Contractor to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable North Carolina law.
7. **CONFIDENTIALITY.** All data and information, both written and verbal, furnished to Contractor by County shall be regarded as confidential, shall remain the sole property of County and shall be held in confidence and safekeeping by Contractor for the sole use of the parties and Contractor under the terms of this Agreement. Contractor agrees that its officers, employees and agents will not disclose to any person, firm or entity other than County or County's designated legal counsel, accountants or practice management consultants any information about County, its practice or billing. Contractor acknowledges that it is subject to and agrees to comply with all rules, regulations, and policies of County's Information Technology (IT) Department.
8. **HEALTH AND SAFETY.** CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.
9. **NON-DISCRIMINATION IN EMPLOYMENT.** CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY, and CONTRACTOR may be declared ineligible for further COUNTY contracts.



CONTRACTOR shall further comply with all federal, state, and local requirements related to participation of minority and historically underutilized businesses in all aspects of the services to be provided under this Contract.

- 10. GOVERNING LAW.** This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Duplin and the State of North Carolina.

- 11. TERMINATION OF CONTRACT.** This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period shall begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the contract.

If, through any cause, CONTRACTOR shall fail to fulfill its contractual obligations in a timely and proper manner, COUNTY shall give written notice and CONTRACTOR shall correct the stated inadequacy within a fifteen (15) business day cure period. If CONTRACTOR fails to timely correct the inadequacy, then COUNTY shall have the right to immediately terminate the Contract by giving written notice specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by CONTRACTOR under this contract shall, at the COUNTY's option, become its property and CONTRACTOR shall be entitled to receive just and equitable compensation for any satisfactorily completed work minus any payment or compensation previously received. Notwithstanding the foregoing, CONTRACTOR shall not be relieved of liability to COUNTY for damages sustained by virtue of CONTRACTOR's breach of this agreement, and COUNTY may withhold payment due to CONTRACTOR for the purpose of setoff until such time as the exact amount of damages sustained by the COUNTY can be determined. Without limiting any other remedies that may be available in the case of breach by CONTRACTOR, COUNTY may procure contract services from another source and hold CONTRACTOR responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by CONTRACTOR shall constitute an act of default under this contract.

Termination of this Contract, either with or without cause, shall not form the basis of any claim for loss of anticipated profits by either party.

- 12. SUCCESSORS AND ASSIGNS.** CONTRACTOR shall not assign its interest in this Contract without the written consent of COUNTY. CONTRACTOR has no authority to enter into contracts on behalf of COUNTY.
- 13. COMPLIANCE WITH LAWS.** CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Contract shall be carried out in strict compliance with all Federal, State, or local laws.
- 14. E-VERIFY.** As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the County utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the County.
- 15. IRAN DIVESTMENT ACT.** CONTRACTOR certifies that they are not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. Individuals or companies on the Final Divestment List are ineligible to contract or subcontract with Local Government



Units. (G.S. 143C-6A-6(a).) It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

- 16. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL.** The vendor or contractor certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.
- 17. GOOD STANDING WITH COUNTY.** CONTRACTOR certifies that it is not delinquent on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY. CONTRACTOR covenants and agrees to remain current on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY during the Term of this Contract.
- 18. NOTICES.** All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

**COUNTY OF DUPLIN**  
**ATTN: Joe Newburn Supervisor**  
**224 SEMINARY STREET**  
**KENANSVILLE, NC 28349**

**CONTRACTOR:**  
**ATTN: JOEL BARDEN**  
**4861 RAMSEY STREET**  
**TEACHEY, NC 28464**

- 19. AUDIT RIGHTS.** For all Services being provided hereunder, COUNTY shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of the Services. Audits shall take place at times and locations mutually agreed upon by both parties. Notwithstanding the foregoing, CONTRACTOR must make the materials to be audited available within one (1) week of the request for them.
- 20. COUNTY NOT RESPONSIBLE FOR EXPENSES.** COUNTY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed in writing.
- 21. ANNUAL APPROPRIATIONS AND FUNDING.** This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.
- 22. NO PLEDGE OF TAXING AUTHORITY.** No deficiency judgment may be rendered against Duplin County or any agency of Duplin County in any action for breach of a contractual obligation

**23. ENTIRE CONTRACT.** This Contract, including Attachment 1, shall constitute the entire understanding between COUNTY and CONTRACTOR and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.

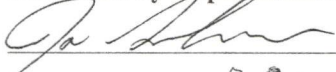
**24. HEADINGS.** The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Contract shall be deemed to have been drafted by both parties and no interpretation shall be made to the contrary.

**25. EXISTENCE.** CONTRACTOR warrants that it is a corporation duly organized, validly existing, and in good standing under the laws of the State of North Carolina and is duly qualified to do business in the State of North Carolina and has full power and authority to enter into and fulfill all the terms and conditions of this contract.

**26. AUTHORITY.** By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this Contract and that he/she is duly authorized to execute this Contract on behalf of the CONTRACTOR.

IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Service Contract to be executed by their duly authorized office or agent.

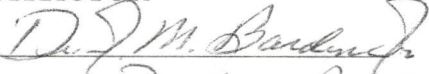
**Reviewed by Department Head**

  
Date Reviewed: 7-31-23

This instrument has been preaudited in the manner required by the Local Government and Fiscal Control Act

\_\_\_\_\_  
Duplin County Finance Officer

**CONTRACTOR**

By:   
Printed Name: Do. J. M. Borden Jr  
Title: Owner

**DUPLIN COUNTY**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

ATTACHMENT 1" to follow

**ATTACHMENT 1**  
**Scope of Services**

\*Refer to Attached Document



# DUPLIN COUNTY



# ANIMAL SERVICES

117 MIDDLETON CEMETERY LANE  
KENANSVILLE, NC 28349  
PHONE: (910) 296-2159  
EMAIL: dcanimals@duplincountync.com

## **SCOPE OF WORK:** Contractor Responsibilities:

- Provide basic veterinary and professional services an average of one (1) day a week that will include, but are not limited to animal examinations, medical treatment and care, vaccinations, spay and neuter surgery and consultation services in accordance with Duplin County Animal Services standard operating procedures and established industry standards and best practices.
- Ensure consistency with current industry standards and best practices for high- volume, high-quality, low cost spay/neuter as recommended by the Humane Alliance and the Association of Shelter Veterinarians Guidelines for Spay/Neuter.
- Maintain Federal Drug Enforcement Administration and North Carolina Department of Health & Human Services Division of Mental Health, Developmental Disabilities and Substance Abuse Services licensure for the handling and keeping of controlled substances used for spay/neuter and field services activities at the Duplin County Animal Shelter. Provide oversight of these drug records to the extent necessary to meet the requirements of the North Carolina Controlled Substances Act and Department Policy and Procedure regarding the handling, storage and record keeping for controlled substances.
- Maintain a license to practice veterinary medicine that is current and in good standing in the state of North Carolina as well as the level of expertise and education necessary to keep abreast of current industry standards and practices.
- Be a member in good standing of the American Veterinary Medical Association.

## **FEE SCHEDULE**

Contractor shall receive from County no more than \$150.00 per animal for spay and neuter services. Any other charges must be expressly agreed upon by County in advance of services being rendered by Contractor.

## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: <div style="text-align: center;">Laura C Jones LIBRARY</div>	Meeting Date: <div style="text-align: center;">8/21/2023</div>
Subject: Proposal for adding Albertson Community Library to DCPL System	
<p>Summary, explanation and background:</p> <p>With the loss of the paid position for Magnolia, we were forced to close this branch. In an effort to bring library services to the Northeastern corner of DC, we would like to bring the Albertson Community Library into our system. This is an important community hub and has a supportive patron base. Adding this library would not impact our budget. A Memorandum of Agreement would be signed by both parties to continue the current method of operation for 5 years.</p> <p>DCPL could bring much-needed access to color copying and faxing services in this remote area. Their book patrons would have access to our Cardinal Consortium resources (over 48 participating libraries across the state) in addition to an updated collection housed on-site. The current Magnolia collection would be moved to the ACL to replace the dilapidated collection that is comprised of mostly donations.</p> <p>The Albertson Community Library is located 15+ miles from our Beulaville and Kenansville Branches and 23 miles from our Faison Branch. Citizens in this area sometimes use the Pink Hill Library across the Lenoir Co line.</p>	
Requested Action: Approve acquisition of Albertson Community Library into the Duplin County Public Library system. Authorized Library Director to enter Memorandum of Agreement with ACL Board. Authorized moving the current collection from Magnolia Library to Albertson.	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) There would be no impact to the budget this year. The library collection for the Magnolia Library would be moved to Albertson. The library board of the Albertson Library would continue to pay one employee for 4 hours of coverage on Saturday and the normal hours M/W 4-7pm would be manned by volunteers as usual.	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) There would be no impact to our budget. The Albertson Library would have a sister-branch (Rose Hill) which would allow for books to be moved from Rose Hill after a period of circulation. The standing order for new books/best sellers would continue as normal to Albertson rather than Magnolia.	
Time needed to explain to Commissioners: 10 minutes (max)	
Attachments: Proposal and supporting documents	
Instructions for what to do with attachments once approved: Return to Library Director.	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.



## **Proposal: Invite the Albertson Community Library to join the DCPL System**

The Grady-Outlaw Memorial Library (GOML est. 3/27/2003 Articles of Incorporation) is a well-established community library in the Albertson area of NE Duplin County. The library enjoys good patron participation and strong community support for programming and fundraising. The library operates under the business title: Albertson Community Library(ACL).

There is a very active Library Board of 9 members who meet monthly. The Board hosts a StewFest each year to raise funds for operations. Attendance at the StewFest averages 500 people annually and gross receipts from the event average \$8000 (\$8315.55 in 2022).

*The library has 775 patrons and has noted an increase in new patron cards through Summer 2023 due to an increase in programming bringing more people into the library.*

\*This library is collaborating with the DCPL Digital Literacy Grant where 20 people are finishing the 12 week course 8/24/2023 and another cohort of 10 begins Saturday 8/19/23. A third cohort of 25 will begin the first week in September.

**The library operates with volunteers and one paid employee.**

Hours of operation are M/W 4pm to 7pm and Saturday 9am to 1pm.

The mileage to our DCPL branches from the Albertson community:

*Albertson Library to Beulaville Library - 15.1 miles*

*Albertson Library to Kenansville Library - 15.4 miles*

*Albertson Library to Faison Library - 23 miles*

Some residents go to the Lenoir County Library in Pink Hill – 8.9 miles away. However, many patrons are low-income and choose not to drive to Pink Hill.

In contrast the Magnolia Library is located close to 3 other DCPL branches:

*Magnolia Library to Warsaw Library – 7.6 miles*

*Magnolia Library to Rose Hill Library – 5.4 miles*

*Magnolia Library to Kenansville – 7.6 miles*

Losing the staff position for the Magnolia Library does not impact a large number of active patrons but it does impact our coverage for staff outages throughout the system.

Adding the Albertson Community Library **would not** require an additional staff person for our staff. We would draft a Memorandum of Understanding (for 5 years, initially) to allow the ACL to continue to operate using volunteers and one paid person (to be paid by ACL).

By adding a DCPL branch in the NE corner of Duplin County we will bring services to residents that they currently do not have access to including color copies, faxing and an updated collection. The current collection is dated and in poor condition as it is mostly donations from patrons.

**IMPACT TO BUDGET: no change**

Our current book budget as provided by the State Library of NC (ave. \$122K) would not change. These funds are used to purchase books and provide programming in our libraries. The collection at Magnolia would be moved to the GOML and that library would enjoy our Cardinal Consortium privileges. Future additions to the ACL branch would be from books previously housed in other branches and from purchases of new best sellers, etc.

LT 4-24-23  
CW 4-24-23

TOWN OF MAGNOLIA TAX AND SOLID WASTE REQUEST RELEASE DATE MAY 1, 2023														
RELEASE NUMBER	NAME	TOWNSHIP	TOWN	FIRE DISTRICT	TAX YEAR	ACCOUNT NUMBER	COUNTY TAX	CAPITAL FUND	TOWN TAX	FIRE DISTRICT	LATE LIST PENALTY	SOLID WASTE	TOTAL RELEASE	REASON FOR RELEASE
20258	WALKER, JASMON VANN	12	T-76		2022	8999780			\$ 6.85				\$ 6.85	DOES NOT OWN MYT TRAILER
20259	WALKER, JASMON VANN	12	T-76		2021	8999780			\$ 7.61				\$ 7.61	DOES NOT OWN MYT TRAILER
GRAND TOTAL							\$ -	\$ -	\$ 14.46	\$ -	\$ -	\$ -	\$ 14.46	
SUBMITTED BY: <i>[Signature]</i>														
FINAL APPROVAL BY: <i>[Signature]</i>							DATE APPROVED: <i>7/11/23</i>							

*Charles Tinsley*  
Town Manager



TOWN OF CALYPSO  
TAX REQUEST  
RELEASE DATE JUNE 19, 2023

NAME	TOWNSHIP	TOWN	FIRE DISTRICT	TAX YEAR	ACCOUNT NUMBER	COUNTY TAX	CAPITAL FUND	TOWN TAX	FIRE DISTRICT	LATE LIST PENALTY	SOLID WASTE	TOTAL RELEASE	
GRIFFIN, ERNEST DURAND	13	T-70		2022	10002848			\$ 2.63		\$ 0.26		\$ 2.89	NOT IN THE TOW
GRAND TOTAL						\$ -	\$ -	\$ 2.63	\$ -	\$ 0.26	\$ -	\$ 2.89	
SUBMITTED BY: <i>[Signature]</i>						FINAL APPROVAL BY: <i>[Signature]</i>				DATE APPROVED: 8-7-23			

Duplin County  
Fax: 9192962331

To: 9196584840@rcftax.com

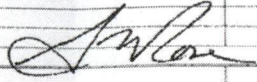
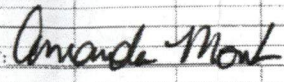
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TOWN OF CALYPSO  
TAX AND SOLID WASTE REQUEST  
RELEASE DATE JUNE 5, 2023

CW 8-30-23

RELEASE NUMBER	NAME	TOWNSHIP	TOWN	FIRE DISTRICT	TAX YEAR	ACCOUNT NUMBER	COUNTY TAX	CAPITAL FUND	TOWN TAX	FIRE DISTRICT	LATE LIST PENALTY	SOLID WASTE	TOTAL RELEASE	REASON FOR RELEASE
	GALENO, IRENE	10	T-70		2022	3062817			\$ 38.80		\$ 3.88		\$ 42.68	MYT TRAILERS BILLED IN TOWN IN ERROR
	GRAND TOTAL						\$ -	\$ -	\$ 38.80	\$ -	\$ 3.88	\$ -	\$ 42.68	
SUBMITTED BY: 		FINAL APPROVAL BY: 		DATE APPROVED: 8-7-23										

From: Duplin County

Fax: 19102962331

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Page: 2 of 2

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## Airport Commission Month End Report July 2023

### Airport Staff

Josh Raynor Interim Airport Director  
Payne Bryar Airport Technician  
AJ Warren Sub Airport Technican

### Airport Commission Members

Larry Debose, Vice Chair      Grey Morgan  
Joe Bryant      Dexter Edwards  
AJ Connors      Scotty Kennedy  
Roger Davis      Jerry Tysinger  
Jack Alphin, Chair

### Operating Hours

Monday - Friday 7am - 6pm  
Saturday 8am - 6pm  
Sunday 1pm- 6pm  
**Closed**  
Thanksgiving & Christmas Day

Month	Av-Gas Sales	Jet-A Sales	Total	Av-Gas Gals	Jet-A Gals	Total	Previous FY Gallons
July	\$8,946.33	\$43,465.46	\$52,411.79	1,654.08	11,207.38	12,861.46	18,946.72
August			\$0.00			0.00	26,582.48
September			\$0.00			0.00	17,152.58
October			\$0.00			0.00	23,283.74
November			\$0.00			0.00	15,743.63
December			\$0.00			0.00	11,406.66
January			\$0.00			0.00	14,740.29
February			\$0.00			0.00	16,364.15
March			\$0.00			0.00	31,026.20
April			\$0.00			0.00	20,870.16
May			\$0.00			0.00	14,641.42
June			\$0.00			0.00	17,410.79
<b>TOTAL</b>	<b>\$8,946.33</b>	<b>\$43,465.46</b>	<b>\$52,411.79</b>	<b>1,654.08</b>	<b>11,207.38</b>	<b>12,861.46</b>	<b>228,168.82</b>

Operations YTD Totals			
	# Aircraft	# Operations	# Passengers
July	509	1017	1201
Aug			
Sept			
Oct			
Nov			
Dec			
Jan			
Feb			
Mar			
Apr			
May			
Jun			
<b>Totals</b>	<b>509</b>	<b>1017</b>	<b>1201</b>
<b>Avg/Mth</b>	<b>509.0</b>	<b>1017.0</b>	<b>1201.0</b>

Products Sold	July	YTD
Hangar/Shop Rental	\$8,670.00	\$8,670.00
Oil Sales	\$93.90	\$93.90
Call Out Fees	\$525.00	\$525.00
Ramp Fees	\$0.00	\$0.00
Vending	\$47.00	\$47.00
Tiedown Fees	\$0.00	\$0.00
Ground Lease	\$3,811.50	\$3,811.50
Misc Revenue	\$0.00	\$0.00
Fuel Sales	\$52,411.79	\$52,411.79
<b>Total Sales- All Products</b>	<b>\$65,559.19</b>	<b>\$65,559.19</b>

Fuel by Percentage	
<b>Av-Gas % of Total</b>	<b>13%</b>
Full Price Gals	56%
Discounted Gals	44%
<b>Avg Gals Av-Gas/Month</b>	<b>1,654</b>
<b>Jet-A % of Total</b>	<b>87%</b>
Full Price Gals	11%
Discounted Gals	89%
<b>Avg Gals Av-Gas/Month</b>	<b>11,207</b>

### Facts and Figures

Airport Commission meets 4th Tuesday's at 7PM  
DPL Total Economic Impact is \$70,000,000.00  
2023 Based Aircraft Value is \$37,626,623.00  
Based A/C values up \$847,000 over last year  
38 Based Aircraft  
Check us out on Facebook-Duplin County Airport  
Preferred Refueling Stop

### Recent Project Activity & Updates

Starting year off a little under pervious year sales. 32% down  
In May we started using the airport's first ever Jet-A truck  
NCFS project remaining funds for concrete additions nearly complete, finishing the joint sealing this week.  
Airfield infield drainage structure project completed-NCDOA funding the remaining structure repair; waiting to start due to rain  
Parrish & Partners design phase of New Connector Taxiway is almost complete  
Parrish & Partners design phase of New Fuel Farm is almost complete  
All new T-hangars & Legacy T-hangars fully occupied. Space still available in Community Hangar. New jet arrived August

### Project Update

Project Name	Project #	\$ Amount
Drainage Assessment	7549	\$100,000.00
Drainage Repair	7549	\$310,000.00
Connector Txwy Desg	7553	\$97,625.00
Fuel Farm Design	7554	\$99,931.00
<b>Total Project \$</b>		<b>\$607,556.00</b>



DUPLIN COUNTY BUILDING INSPECTIONS ACTIVITY FEBRUARY 2023 TO JULY 2023	February-23	March-23	April-23	May-23	June-23	July-23
NUMBER OF INSPECTIONS	647	785	717	900	774	634
NOTES	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY
BUILDING PERMITS ISSUED						
NEW RESIDENCE	10	19	7	7	9	12
RESIDENTIAL ADDITION/RENOVATION/ALTERATIONS	6	10	5	13	6	11
COMMERCIAL/MULTI FAMILY NEW CONSTRUCTION	1	0	2	5	2	3
COMMERICAL ADDITION/RENOVATION/UPFIT	6	5	7	15	12	12
MANUFACTURED/MODULAR HOMES	24	30	21	26	14	23
SIGNS/ABC/DAYCARE/POOL/OTHER	7	9	7	13	9	2
STORM DAMAGE RENOVATION	0	0	0	0	0	0
RELOCATED BUILDING	1	3	0	2	3	0
STORAGE BLDG./DECK/PORCH	9	2	7	7	4	4
ELECTRICAL PERMITS ISSUED						
GENERAL ELECTRICAL	126	123	121	125	116	136
POULTRY/SWINE HOUSES	6	6	1	0	0	0
POOL BONDING	2	1	1	2	0	0
MECHANICAL PERMITS ISSUED						
MECHANICAL	52	73	77	64	73	82
PLUMBING PERMITS ISSUED						
PLUMBING	52	73	53	54	60	59
GAS PIPING	12	10	5	9	17	15
INSULATION PERMITS ISSUED						
INSULATION	0	1	0	2	0	2
FEES COLLECTED	35,474.20	37,188.40	33,437.74	41,407.20	35,191.72	35,516.92





# Duplin Soil & Water Monthly Report

## Monies Received 2023-24

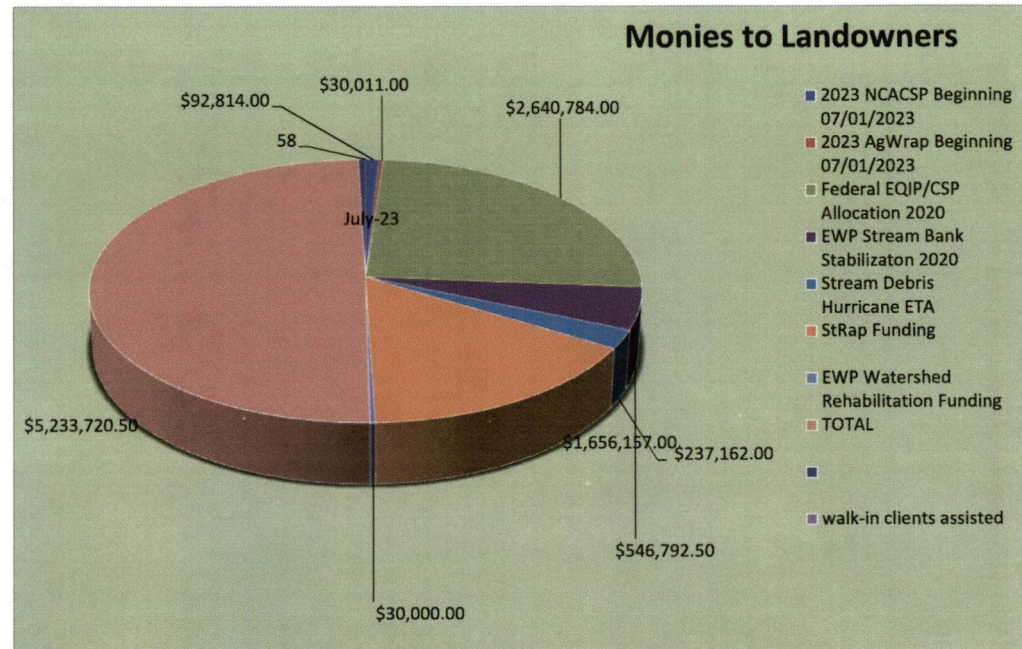
2023 NCACSP Beginning 07/01/2023	\$	92,814.00
2023 AgWrap Beginning 07/01/2023	\$	30,011.00
Federal EQIP/CSP Allocation 2020	\$	2,640,784.00
EWP Stream Bank Stabilizaton 2020	\$	546,792.50
Stream Debris Hurricane ETA	\$	237,162.00
StRap Funding	\$	1,656,157.00
EWP Watershed Rehabilitation Funding	\$	30,000.00
<b>TOTAL</b>	<b>\$</b>	<b>5,233,720.50</b>

	<b>July-23</b>
BMAP Monies collected	\$ 1,475.00
BMAP Monies billed	\$ 2,175.00
Beaver Dams Destroyed	21
New NCACSP/NCAgwrap Apps/Disaster	8
tile/subsurface drain (feet)	0
acreage operations assisted (WUP)	1879
telephone assistance	63
walk-in clients assisted	58
Acres of Maps for clients	4173
Creek miles inspected	6
Total Removed (Beaver 44) (Nutria 19)	

*Angie B. Quinn*

signature

Monday, July 31, 2023



## MILEAGE REPORT

2005 Chevy	1GCEK14V85Z321377	101,777
2007 Chevy	1GCEK19C97Z625098	137,636
2016 Ford F150	1FTEW1E86GFC68020	52,558

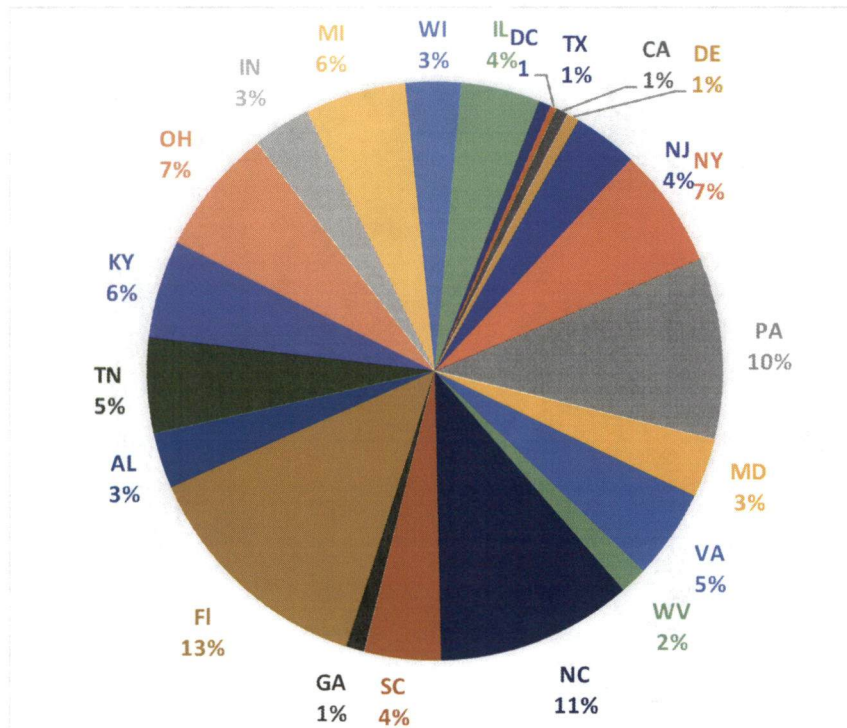
## Activity Report Tourism activity report (July 6.2023-Aug 4.2023)

### Meetings/What's happening in the office

- Continued work on visitors' guide, We should have them in the next few weeks.
- Been working on arrangements for 2023 Muscadine Festival which will be held September 30<sup>th</sup>, 2023
- Preparing for 2023 NC/VA/SC Motorcoach Conference in Cherokee, NC the week of August 21 -25<sup>th</sup>, 2023
- Continued work on the marketing plan for 2023-2024.
- Had two conference calls with NC Sports Association group, including one with VisitNC staff, working on plans for the upcoming year.

### Visitor Guide Requests:

- 577 Requests from Coast Host for visitor guides and information about our visitor packages
- Coast Host: 45 Requests for visitor guides
- We received Requests from 22 States. Please see the chart below
- 8 Requests for more information from our Visit Duplin website



- 3 Bundles: Exit 364 Warsaw rest stop
- 8 Bundles: The Inn at River landing
- 6 Bundles: The Mad Boar
- 7 Bundles: the Duplin Winery
- 4 Bundles: The Country Squire
- 2 Bundles: Liberty Hall

\*\*\*\*\*25 Guides per bundle

- Established contact with 5 of our closest military bases. We sent each base visitor guides and Muscadine Festival information
- Our office continues to work with Lure Creative According on proofing the 2022-2023 Visitor Guides

Our office is currently working on recruiting wineries, vendors, and food trucks for this year's Muscadine Festival.